

READINGTON TOWNSHIP BOARD OF HEALTH

REORGANIZATION MEETING

January 18, 2012

The Readington Township Board of Health meeting was called to order at 7:05 and announcement was made that all laws governing the Open Public Meetings Act have been met and that this meeting was duly advertised.

Attendance Roll Call:

Christina Albrecht present William C. Nugent present Wendy Sheay present
Jane Butula absent Tanya Rohrbach present Donna Simon present
Beatrice Muir present

Also Present: Board of Health Engineer, Ferriero Engineering, Inc. representative Joe Kosinski
Division of Public Health – not in attendance

REORGANIZATION - The following members read the oath of office:

Beatrice Muir - for a term of one year.
Donna Simon - for a term of one year.
Tanya Rohrbach - for a term of three years.
Wendy Sheay - for a term of two years (alternate).

NOMINATIONS - CHAIRMAN, one year term.

Ms. Petzinger asked for nominations for Chair of Readington Township Board of Health for the calendar year 2012.

A motion was made by Ms. Muir, seconded by Ms. Simon to nominate William C. Nugent for Chairman of Readington Township Board of Health for the calendar year 2012.

On roll call vote, the following was recorded:

Ms. Albrecht Aye Ms. Muir Aye Ms. Sheay Aye Ms. Simon Aye

Chair Nugent thanked the board for their confidence and support.

NOMINATION OF VICE CHAIRMAN, one year term.

Chair Nugent asked for nominations for Vice Chair of Readington Township Board of Health for the calendar year 2012.

A motion was made by Ms. Muir, seconded by Ms. Simon to nominate Jane Butula for Vice Chair of Readington Township Board of Health for the calendar year 2012.

On roll call vote, the following was recorded:

Ms. Albrecht Aye Ms. Muir Aye Ms. Sheay Aye Ms. Simon Aye Chair Nugent Aye

APPOINTMENT OF SECRETARY, one year term.

A motion was made by Ms. Muir, seconded by Ms. Simon to appoint Lorraine Petzinger as Secretary of Readington Township Board of Health for the calendar year 2012.

On roll call vote, the following was recorded:

Ms. Albrecht Aye Ms. Muir Aye Ms. Sheay Aye Ms. Simon Aye Chair Nugent Aye

Ms. Petzinger thanked the board members for their appointment.

Chair Nugent thanked Ms. Petzinger for a fabulous 2011 and hoped for a less stressful 2012.

APPOINTMENT OF REGISTRAR OF VITAL STATISTICS, three year term.

A motion was made by Ms. Muir, seconded by Ms. Simon to appoint Darlene Mitchell for Registrar of Vital Statistics of Readington Township Board of Health for a three year term. On roll call vote, the following was recorded:

Ms. Albrecht Aye Ms. Muir Aye Ms. Sheay Aye Ms. Simon Aye Chair Nugent Aye

APPOINTMENT OF BOARD OF HEALTH ENGINEER - Resolution BH-R-2012-2.

Ms. Muir moved the resolution for **Resolution BH-R-2012-2 for the Readington Township Board of Health Engineer for Ferriero Engineering Inc.**, for the calendar year 2012. This resolution was seconded by Ms. Albrecht.

On roll call vote, the following was recorded:

Ms. Albrecht Aye Ms. Muir Aye Ms. Sheay Aye Ms. Simon Aye Chair Nugent Aye

SCHEDULE OF Meeting Dates:

The board discussed the meeting dates for 2012 and agreed on the third Wednesday of each month with the exception of November and December as noted below:

Resolution BH-R-2012-1. CONFIRMATION OF 2012 BOARD OF HEALTH MEETING DATES FOR THE THIRD WEDNESDAY OF EACH MONTH, OR AS OTHERWISE STATED, BE IT FURTHER RESOLVED, THAT THE FOLLOWING MEETING DATES BE CONFIRMED FOR PUBLICATION:

o January 18	o April 18	o July 18	o October 17
o February 15	o May 16	o August 15	o November 14
o March 21	o June 20	o September 19	o December 12

A motion was made by Ms. Albrecht, seconded by Ms. Simon to approve the meeting dates as stated for Readington Township Board of Health for the calendar year 2012. On roll call vote, the following was recorded:

Ms. Albrecht Aye	Ms. Rohrbach Aye	Ms. Simon Aye
Ms. Muir Aye	Ms. Sheay Aye	Chair Nugent Aye

A. APPROVAL OF THE MINUTES

1. Minutes of March 16, 2011. (- Albrecht, Butula, Rohrbach vote).

A **MOTION** was made by Ms. Muir to approve the minutes. The motion was seconded by Ms. Simon. On roll call vote, the following was recorded for approval of the 3/16/11 minutes:

Ms. Muir Aye	Ms. Sheay Aye	Ms. Simon Aye	Chair Nugent Aye
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2. Minutes of December 14, 2011. (- Sheay, Simon vote).

A **MOTION** was made by Ms. Muir to approve the minutes. The motion was seconded by Ms. Albrecht. On roll call vote, the following was recorded for approval of the 12/14/11 minutes:

Ms. Albrecht Aye	Ms. Muir Aye	Ms. Rohrbach Aye	Chair Nugent Aye
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B. CORRESPONDENCE

1. NALBOH – Newsbrief , 4th quarter 2011.

Chair Nugent noted page 5, the discussion about the public health performance standards program.

2. Suspected Hazardous Discharge Notification letter dated 12/3/11 regarding oil waste.

3. Suspected Hazardous Discharge Notification letter dated 12/6/11 regarding oil heating 2.

4. Suspected Hazardous Discharge Notification letter dated 12/15/11 regarding petroleum products.

5. Suspected Hazardous Discharge Notification letter dated 12/23/11 regarding unknown liquid.

6. Suspected Hazardous Discharge Notification letter dated 12/31/11 regarding oil heating 2.

7. HCDH memo dated 12/27/11 from John Beckley regarding County Health Dept. Updates/Developments.

Chair stated that this is pertinent to discussions under new business.

8. Block 4/Lot 56 – NJDEP No further action.

9. Block 43/Lots 25, 26, 26.01 – letter from Kleinfelder dated 1/3/12.

Chair will look into this further.

10. Block 64/Lot 1 – letter from ADS Environmental regarding response action outcome.

11. HCDH LINCS - 1/11/12 ADVISORY: Pertussis in Hunterdon County.

www.co.hunterdon.nj.us/health.htm www.cdc.gov/Features/Pertussis/

Chair stated that we are advised of 11 cases now.

Ms. Sheay provided a handout from the Hunterdon County Democrat.

Ms. Muir asked if a booster shot was recommended for adults.

Ms. Sheay stated that a series of 4 shots was recommended between 2 – 18 months of age with an additional dose before starting school. Adolescents and adults age 10 – 64 can receive booster shots called DTAP to enhance immunity.

C. OLD BUSINESS

D. NEW BUSINESS

- 1. Free Rabies Clinic** – Saturday, January 21, 2012 @ Readington Twp. Recycling Garage
10:00 a.m. – 12:00 noon, Dr. Paluchowski, Hunterdon Hills Animal Hospital.
www.co.hunterdon.nj.us/health/rabiesclinics.htm#clinics

Chair Nugent noted that dog licenses are due by the end of the month, 1/31/12. License forms are available on the township website, under Forms, Permits and Licenses www.readingtontwp.org

- 2. Hunterdon County Democrat article** published 1/3/12 - Walton leads Hunterdon Freeholders; board merges Health Department into Public Safety.

Chair Nugent stated that this article addresses the reorganization of the Dept. of Health into the Division of Public Health as a subset of the Public Safety Dept. headed by George Wagner. This board sent a letter to the Board of Chosen Freeholders last year stating concerns regarding public health nursing. This further alters the structured personnel organization of the Dept. of Health that we have depended on and relied on as the organization that performs many of the duties that we are legislatively responsible for. Coinciding with this was unfortunately the retirement of Mr. John Beckley from the Health Department, a great loss. Although he is wished well nonetheless it is a loss to this board, to us personally as residents, to the County and in fact to the state because the Hunterdon County Department of Health has led the way and set standards for what other counties attempted to achieve. With this latest change came a number of personnel changes as well. Additionally the departure of other members of the Department of Health, Dr. Rose Puelle, Director of Public Health Preparedness. This board had requested that the director of the Board of Chosen Freeholders be asked to attend a Readington Township Committee meeting to help us understand the changes that were occurring to the public health nursing program. In light of what also has taken place, that becomes even more important. Related to this article is a letter that is addressed to the Director of the Board of Chosen Freeholders which addressed a number of issues with the latest changes.

Ms. Sheay stated that the State sent this letter to the Freeholder Director because essentially by law and regulations to enforce the law a licensed health officer to do public health services is required in NJ. The local health services act is referenced, which states that you need a licensed health officer to do what is required by that law. The County Environmental Health Act is referenced, a licensed health officer is needed to provide those services. The one regulation of concern is the Standards of Performance NJAC 8:52. The freeholders contracted with Sussex County Health Officer with a shared services agreement, so essentially they are in compliance.

There was some discussion of how two counties could both have the same person considered full time, in locations that are 50 miles apart.

Ms. Muir stated that the person would be neither full time in Sussex or Hunterdon. On the surface it looks like the requirements of the State Departments of Health and Senior Services are not being met.

A **MOTION** was made by Ms. Simon to send a copy of the State letter dated 1/9/12 to the Readington Township Committee. This motion was seconded by Ms. Albrecht. This motion passed with a vote of Ayes all, Nays none.

The board discussed that Public Health nursing has to be under the supervision of a licensed health officer. This was not addressed in the letter or articles. The concerns which this board had earlier remain and in fact have been substantiated by legislation that wasn't quoted in the original letter to the Freeholders.

The board agreed to request a letter back from the state prior to presenting these concerns to the Freeholders. Chair Nugent stated that he would draft a letter to the State addressing the boards concerns in light of the latest news articles that suggest failure to comply with their concerns and look for their input which can be addressed to the Freeholders, which can be taken to the Township Committee.

A **MOTION** was made by Ms. Muir, seconded by Ms. Albrecht, to author a letter to the State addressing the boards concerns in light of the latest news articles that suggest failure to comply with their concerns.

On roll call vote the following was recorded:

Ms. Albrecht	Aye	Ms. Rohrbach	Aye	Ms. Simon	Aye
Ms. Muir	Aye	Ms. Sheay	Aye	Chair Nugent	Aye

Ms. Muir asked who would be responsible for the mosquito control program, and if a replacement would be hired for Mr. Rainey ?

Ms. Sheay stated that according to the article in the 1/17/12 Democrat, additional positions which were cut due to funding are the health educator and the public information officer. The Public Health Preparedness Division is gone except for the MRC Coordinator.

Chair Nugent stated that the article would be on file at the Board of Health office, overall his concern is that this is something the board will have to focus on this year. These changes may cause this board by virtue of the inter-local agreement with the county, to no longer meet our legislative requirements, the consequences of which are not known at this time.

Chair Nugent asked if there were any other matters of New Business? As there was no response, the Board proceeded to approvals.

E. APPROVALS

Heard @ 8:00 p.m.

Category A. – Single Lots

1. Block 10/Lot 17 – Hoffman, Ambrose, Cedar Road

Escrow fees paid 7/15/11, ck#252, \$750.00.

Data mailed with the 8/17/11 agenda packet.

Mr. Kurt Hoffman, NJ licensed engineer appeared before the board. Also in attendance was Mr. Ambrose, property owner. This application, Block 10/Lot 17, Readington Township, Cedar Road is proposed for an existing lot in the township. The lot has an existing well, septic, house, and garage. The proposal is to remove the existing dwelling and build a new dwelling on the same lot. The septic will be upgraded to a new system requiring the design before the board this evening, along with reserve area testing. The existing well will be utilized, there has been well testing done and the information provided to the board. A letter from Jeff Tariela has also been provided confirming no existence of wetlands within 150' of the proposed system. A comment in Ferriero's letter regarding the soil log 2 monitoring showed water in the hole, a revision on that was provided to the board. This is a 4 bedroom gravity system utilizing a 1500 gallon 2 compartment septic tank to a 21' X 50' gravity system. Basin flood testing was done on the site, they utilized soil logs 1 and 2 for the primary and 3 and 4 for the reserve.

Chair Nugent asked where the intended driveway was for the proposed new home ?

Mr. Hoffman stated that the driveway would not impact the septic system or the well service line. The final decision has not been made yet as to exactly where it will be. The lot fronts on Cedar Road, so somewhere near the contour 198' – 200'. The details have not been worked out.

Chair Nugent asked regarding the reserve area, the shape of the proposed bed is distinctly different than the proposed primary?

Mr. Hoffman stated that the square footage of the reserve area is per state septic code, he typically designs in increments of 3' being the width. This is a 15' by the length to equal 1050 square foot for the 4 bedroom. It was squeezed in between the existing well circle and the required 30' for distance between primary and reserve, it is 100% in conformance in square footage at that location.

Chair Nugent asked what the distance was between soil log 2 and the primary bed? And soil log 4 and the reserve?

Mr. Hoffman stated 14', and soil log 4 and the reserve is 8 -9'.

Chair Nugent referred to sheet 1, and noted that the existing tank is a 1500, 2 compartment septic tank. Sheet 3 states 1,000 gallon tank.

Mr. Hoffman stated that that is incorrect, it should state proposed, not existing. Sheet 3 should state that it is proposed as a 1500, 2 compartment septic tank.

Chair Nugent stated that those two corrections would have to be made. Notes on sheet 3 of 5, specifically note 19 of 20 states 'if found', and note 21.

Mr. Hoffman stated that for note 19. there were no wells found on existing properties; note 21. was addressed by Jeff Tariela's letter stating that there were no wetlands.

Chair Nugent asked if the board had any questions or comments.

Ms. Sheay asked about the soil log 2 ground water that was mentioned?

Mr. Hoffman stated on one specific date noted on 2/6/11, ground water was observed at 112" in that particular hole it was suggested that that be carried on to soil log 2 as the regional zone of saturation being 112".

Chair Nugent asked if there were any other questions from the board?

There were no further questions.

Chair Nugent asked Mr. Hoffman to review the soil logs.

Mr. Hoffman stated soil log 1, 1/19/11, total depth 144", 0 - 10" top soil 10- 78" clay loam, 78 - 144" silt loam composed of the non-soil red shale, excessively coarse horizon @ 78 - 144". Soil log 2, 1/19/11, total depth 132", 0 - 10" top soil 10- 80", clay loam, 80 - 132" silt loam composed of the non-soil red shale, excessively coarse horizon @ 80 - 132". The revision was because of the 8 weeks of ground water monitoring indicated the regional zone of saturation to 112". Soil log 3, 1/19/11, total depth 132", 0 - 10" top soil 10- 80" clay loam, 80 - 132" silt loam composed of the non-soil red shale, excessively coarse horizon @ 80 - 132". Soil log 4, 1/19/11, total depth 128", 0 - 10" top soil 10 - 64" clay loam, 64 - 128" silt loam red shale non-soil, excessively coarse horizon @ 64 - 128". Permeability test was a basin flood in soil log 1 @ 108", passing; also a basin flood in soil log 4 @ 96", passing. These were fantastic basin flood tests, the times were unbelievably fast. The water that was found in soil log 2 was water that ran along the pipes during a storm event.

Chair Nugent asked if there were any other questions from the board?

There were no further questions.

Chair Nugent stated that the outstanding issue addressed was the information regarding the septic tank. The Board agreed that the corrections could be made and submitted within 5 business days.

Mr. Hoffman agreed that he would do that.

A **MOTION** was made by Ms. Sheay for **approval** of the application for Block 10/Lot 17 located at 25 Cedar Road, new construction. The applicant is Charles Ambrose Jr. The design engineer is Kurt Hoffman. The proposed design is for a 2 compartment 1500 gallon septic tank, soil replacement fill enclosed disposal bed, gravity flow. Correspondence from Ferriero Engr. dated 7/29/11; Garden State Labs well test results 10/17/11, passing results; wetlands letter from Jeff Tariela stating no freshwater wetlands, freshwater wetland transition areas or state open waters within 50' of the proposed septic site. The map is dated 11/19/10, Septic Design for Charlie Ambrose. The surveyor is Nicholas Lebo. Soil logs for the primary, soil log 1, 1/19/11, total depth 144", no seepage, no mottling; soil log 2, 1/19/11, total depth 132", no seepage, no mottling. Permeability test was a basin flood in soil log 1, 1/19/11, @ 108", passing. 8 weeks of monitoring was done in both logs 1 and 2, dates 1/28/11 - 3/20/11. No ground water in soil log 1, ground water in soil log 2 at 112" on 2/6/11, zone of saturation is 112". For the reserve area, soil log 3, 1/19/11, total depth 132", no seepage, no mottling. Soil log 4, 1/19/11, total depth 128", no seepage, no mottling. Permeability test was a basin flood in soil log 4, 1/19/11, @ 96", passing. 8 weeks of monitoring was done in both logs 3 and 4, dates 1/28/11 - 3/20/11. No ground water was encountered and the zone of saturation is 128". The engineer is asked to revise the map sheets 1 and 3 regarding the description of the proposed tank as discussed and return it to the BOH office with 5 business days.

This motion was seconded by Ms. Albrecht, On roll call vote the following was recorded:

Ms. Albrecht	Aye	Ms. Rohrbach	Aye	Ms. Simon	Aye
Ms. Muir	Aye	Ms. Sheay	Aye	Chair Nugent	Aye

F. ADJOURNMENT

A **MOTION** was made by Ms. Muir to adjourn at 8:30 pm, seconded by Ms. Albrecht with a vote of Ayes all, Nays none recorded.

Respectfully submitted:

Lorraine Petzinger
Board of Health Secretary