

READINGTON TOWNSHIP BOARD OF HEALTH

January 16, 2013

REORGANIZATION MEETING

The Readington Township Board of Health meeting was called to order at 7:10 and announcement was made that all laws governing the Open Public Meetings Act have been met and that this meeting was duly advertised.

Attendance Roll Call:

Christina Albrecht	present	Beatrice Muir	present	Tanya Rohrbach	absent
Jane Butula	absent	William C. Nugent	present	Wendy Sheay	present
Robert Colburn	present				

Noted: Board of Health Engineer, Ferriero Engineering, Inc. - not in attendance.
Division of Public Health – not in attendance

REORGANIZATION - The following members read the oath of office:

Beatrice Muir - for a term of one year.
 Christina Albrecht - for a term of three years.
 Jane Butula - for a term of three years. (*deferred to the February 20, 2013 meeting.*)

NOMINATION OF CHAIRMAN, one year term.

Mr. Nugent asked for nominations for Chair of Readington Township Board of Health for the calendar year 2013.

A motion was made by Ms. Muir, seconded by Ms. Albrecht to nominate William C. Nugent for Chairman of Readington Township Board of Health for the calendar year 2013.

On roll call vote, the following was recorded:

Ms. Albrecht	Aye	Mr. Colburn	Aye	Ms. Muir	Aye	Ms. Sheay	Aye
--------------	-----	-------------	-----	----------	-----	-----------	-----

Chair Nugent thanked the board for their confidence and support.

NOMINATION OF VICE CHAIRMAN, one year term.

Chair Nugent asked for nominations for Vice Chair of Readington Twp. Board of Health for the year 2013.

A motion was made by Ms. Muir, seconded by Ms. Sheay to nominate Jane Butula for Vice Chair of Readington Township Board of Health for the calendar year 2013.

On roll call vote, the following was recorded:

Ms. Albrecht	Aye	Mr. Colburn	Aye	Ms. Muir	Aye	Ms. Sheay	Aye	Chair Nugent	Aye
--------------	-----	-------------	-----	----------	-----	-----------	-----	--------------	-----

Chair Nugent accepted the nomination on behalf of Ms. Butula.

APPOINTMENT OF SECRETARY, one year term.

A motion was made by Ms. Muir, seconded by Ms. Albrecht to appoint Lorraine Petzinger as Secretary of Readington Township Board of Health for the calendar year 2013.

On roll call vote, the following was recorded:

Ms. Albrecht	Aye	Mr. Colburn	Aye	Ms. Muir	Aye	Ms. Sheay	Aye	Chair Nugent	Aye
--------------	-----	-------------	-----	----------	-----	-----------	-----	--------------	-----

Ms. Petzinger thanked the board members for their appointment.

APPOINTMENT OF BOARD OF HEALTH ENGINEER - Resolution BH-R-2013-2.

Ms. Albrecht moved the resolution for **Resolution BH-R-2013-2 for the Readington Township Board of Health Engineer for Ferriero Engineering Inc.,** for the calendar year 2013. This resolution was seconded by Mr. Colburn.

On roll call vote, the following was recorded:

Ms. Albrecht	Aye	Mr. Colburn	Aye	Ms. Muir	Aye	Ms. Sheay	Aye	Chair Nugent	Aye
--------------	-----	-------------	-----	----------	-----	-----------	-----	--------------	-----

Resolution BH-R-2013-1. CONFIRMATION OF 2013 BOARD OF HEALTH MEETING DATES FOR THE THIRD WEDNESDAY OF EACH MONTH, BE IT FURTHER RESOLVED, THAT THE FOLLOWING MEETING DATES BE CONFIRMED FOR PUBLICATION:

o January	16	o April	17	o July	17	o October	16
o February	20	o May	15	o August	21	o November	20
o March	20	o June	19	o September	18	o December	18

A motion was made by Ms. Albrecht, seconded by Ms. Sheay to approve the meeting dates as stated for Readington Township Board of Health for the calendar year 2013. On roll call vote, the following was recorded:
Ms. Albrecht Aye Mr. Colburn Aye Ms. Muir Aye Ms. Sheay Aye Chair Nugent Aye

A. APPROVAL OF THE MINUTES

1. Minutes of 12/12/12. (- Rohrbach, Sheay vote).

A **MOTION** was made by Ms. Muir to approve the minutes. The motion was seconded by Ms. Albrecht. On roll call vote, the following was recorded for approval of the 12/12/12 minutes:

Ms. Albrecht Aye Mr. Colburn Aye Ms. Muir Aye Chair Nugent Aye

B. CORRESPONDENCE

- 1. Block 17/Lot 21 – Letter dated 12/6/12 – NJDEP no further action.**
- 2. Block 39/Lot 58 – Letter dated 11/27/12 – Response Action Outcome.**
- 3. Suspected Hazardous Discharge Notification letter dated 12/15/12 regarding oil heating 2.**
- 4. Block 93/Lot 13 – Letter dated 12/21/12 – NJDEP no further action.**
- 5. HCHD LINCS- Update: 1/9/13 – Influenza Vaccinations to Persons with Egg Allergies.**
- 6. HCHD LINCS- Update: 1/4/13 – HSEEP 3 day training course.**

Chair Nugent stated that the board members may want to look at this course. Ms. Sheay stated that she has taken this 3 day course if there are any questions.

- 7. Block 17/Lot 1 – Letter dated 1/7/13 – application for permit to NJDEP Freshwater Wetlands Protection Act rules, N.J.A.C. 7:7A.**

Mr. Colburn stated that this property is on the Somerset/Hunterdon county line, and would like to know if parties in both townships were noticed.

Chair Nugent stated that the LOI application requires noticing and information from the township in question, but if there are adjoining townships, would the state be aware of that?

Mr. Colburn stated that it looks like the information is online at the DEP site.

Chair Nugent asked for confirmation that this information is on file in the Administrative Office and if the township engineer may have reviewed and commented on this, and would the BOH have been copied?

- 8. NJDEP email dated 1/4/13 - Board of Health/Health Dept. Roles in Treatment Works Approval Applications.**
Chair Nugent stated that there is a follow up email from Ferriero Engr. that will be reviewed at the next BOH meeting. The procedures that this communication mentions are not of concern because the County fully follows the procedures as outlined.

- 9. NJDOH – dated 1/5/13 - MMWR week 1 – Respiratory Virus Surveillance Report.**
(7 pg. report available on request).

Ms. Sheay stated that where last week the influenza activity was high in 3 regions, it is now high in all 5 regions – therefore the entire state. The influenza activity is still increasing. The FAQ's are all addressed in the phone scripts, B.11.

- 10. HCHD LINCS- Update: 1/10/13 – Options for Influenza Vaccine Availability; Vaccine availability tracking system.**
www.nj.gov/health/flu/findflushot.shtml

- 11. Public Health Info: 2012-2013 Influenza Season - Phone Scripts for Use with Health Care Providers and Public.**

Ms. Sheay stated that this was sent out by the State as their response and boards of health can refer to this as the State's response rather than the media response to influenza questions.

There was some discussion of tracking flu cases this year.

Two highpoints within the script were 1) Who should receive the flu vaccine? The CDC recommends everyone 6 mos. and older should receive the vaccine each year. 2) Who should not be vaccinated against seasonal flu? Some people shouldn't be vaccinated without first consulting a physician, including people with a severe allergy to chicken eggs; people who have had a severe reaction to an influenza vaccination in the past; children younger than 6 mos. of age; people who have a moderate or severe illness without a fever should wait until their symptoms lessen; people with a history of Guillain- Barre syndrome that occurred after receiving vaccine and who are not at risk for severe illness.

- 12. NALBOH – 1/2013 2013 BOH Brief –**

Influenza on the rise across the nation. FIND A FLUSHOT - www.nj.gov/health/flu/findflushot.shtml

C. OLD BUSINESS

D. NEW BUSINESS

1. Free Rabies Clinic, Saturday, 1/12/13 - Readington Twp Recycling Garage, 287 Mountain Road, Whitehouse Station, 10 a.m. – 12 noon. Inclement weather, call 908-534-4051 ext. 234 for recording.

Ms. Petzinger stated that there were 132 animals vaccinated at this years January clinic.

Ms. Petzinger stated that regarding the memo from the State indicating that future clinics would have to provide their own syringes, the veterinarian attending the clinic suggested that perhaps at future clinics the attending vet could provide the syringes since the cost is minimum.

2. Dog Licenses/Relicensing is due by January 31st. *Chair Nugent stated that dog licenses are due by 1/31/13. Unrelated to the syringe discussion of earlier, the license fee has been increased to \$15.00 for a spayed or neutered dog; \$18.00 for an unaltered dog.*

Dog License Applications are available at www.readingtontwp.org

E. APPROVALS

F. ADJOURNMENT

A **MOTION** was made by Ms. Albrecht to adjourn at 7:50 pm, seconded by Ms. Sheay with a vote of Ayes all, Nays none recorded.

Respectfully submitted:

Lorraine Petzinger
Board of Health Secretary