

**READINGTON TOWNSHIP BOARD OF HEALTH
REORGANIZATION MEETING**

January 17, 2007 7:00 pm

- A. Marisa A. Taormina, Esq. called the meeting to order at 7:20 pm and announced that all laws governing the Open Public Meetings Act have been met and that this meeting has been duly advertised.

Attendance Roll Call:

Christina Albrecht	present @ 7:35 pm	Raymond Facinelli	present	William C. Nugent	present
Daniel Allen	absent	Beatrice Muir	present	Wendy Sheay	present
Jane Butula	present				

Also Present: Board of Health Attorney: Ms. Marisa Taormina
Hunterdon County Health Department: Ms. Deb Vaccarella

- B. **SWEARING IN OF MEMBERS** – by Marisa A. Taormina, Esq.
Marisa Taormina swore in the following Board of Health members:

Beatrice Muir - for a term of one year.
Christina Albrecht - for a term of three years @ 7:40 pm
Jane Butula - for a term of three years.
Wendy Sheay - for a term of three years.

- C. **NOMINATION OF CHAIRMAN, one year term.** - by Marisa A. Taormina, Esq..
Ms. Taormina asked for nominations for chair.

A motion was made by Ms. Muir to nominate William C. Nugent for Chairman of Readington Township Board of Health for the year 2007. This motion was seconded by Ms. Sheay, on roll call vote, the following was recorded:

Ms. Butula	Aye	Ms. Muir	Aye	Ms. Sheay	Aye
Mr. Facinelli	Aye	Mr. Nugent	Aye		

- D. **NOMINATION OF VICE-CHAIRMAN, one year term.**
Chair Nugent asked for nominations for vice-chairman.

A motion was made by Ms. Muir to nominate Jane Butula for Vice Chairman of Readington Township Board of Health for the year 2007. This motion was seconded by Mr. Facinelli, on roll call vote, the following was recorded:

Ms. Butula	Aye	Ms. Muir	Aye		
Mr. Facinelli	Aye	Ms. Sheay	Aye	Chair Nugent	Aye

- E. **APPOINTMENT OF SECRETARY, one year term.**
Chair Nugent asked for a motion for appointment for secretary.

A motion was made by Mr. Facinelli to appoint Lorraine Petzinger as Secretary of Readington Township Board of Health for the year 2007. This motion was seconded by Ms. Sheay, on roll call vote, the following was recorded:

Ms. Butula	Aye	Ms. Muir	Aye		
Mr. Facinelli	Aye	Ms. Sheay	Aye	Chair Nugent	Aye

- F. **APPOINTMENT OF BOARD OF HEALTH ATTORNEY, one year term,**
Resolution BH-R-2007-2.

Chair Nugent asked for a motion for appointment for Board Attorney.

A motion was made by Ms. Muir to appoint Marisa Taormina as Board of Health Attorney for Readington Township Board of Health for the year 2007. This motion was seconded by Mr. Facinelli, on roll call vote, the following was recorded:

Ms. Butula Aye Ms. Muir Aye
Mr. Facinelli Aye Ms. Sheay Aye Chair Nugent Aye

**G. APPOINTMENT OF BOARD OF HEALTH ENGINEER, one year term.
Resolution BH-R-2007-3.**

Chair Nugent asked for a motion for appointment for Board Engineer.

A motion was made by Ms. Butula to appoint Ferriero Engineering as Board of Health Engineer for Readington Township Board of Health for the year 2007. This motion was seconded by Ms. Muir, on roll call vote, the following was recorded:

Ms. Butula Aye Ms. Muir Aye
Mr. Facinelli Aye Ms. Sheay Aye Chair Nugent Aye

**H. APPOINTMENT OF HYDROGEOLOGIST, one year term.
Resolution BH-R-2007-4.**

Chair Nugent asked for a motion for appointment for Board Hydrogeologist.

A motion was made by Mr. Facinelli to appoint M2 Associates as Board of Health Hydrogeologist for Readington Township Board of Health for the year 2007. This motion was seconded by Ms. Butula, on roll call vote, the following was recorded:

Ms. Butula Aye Ms. Muir Aye
Mr. Facinelli Aye Ms. Sheay Aye Chair Nugent Aye

I. Resolution BH-R-2007-1 CONFIRMATION OF 2007 BOARD OF HEALTH MEETING DATES FOR THE THIRD WEDNESDAY OF EACH MONTH, BE IT FURTHER RESOLVED, that the following meeting dates be confirmed for publication:

o January	17	o July	18
o February	21	o August	15
o March	21	o September	19
o April	25	o October	17
o May	16	o November	21
o June	20	o December	19

A motion was made by Ms. Butula to approve the meeting dates for 2007, noting the date for April is the 4th Wednesday of the month, April 25, 2007. This motion was seconded by Mr. Facinelli, on roll call vote, the following was recorded:

Ms. Butula Aye Ms. Muir Aye
Mr. Facinelli Aye Ms. Sheay Aye Chair Nugent Aye

J. INTRODUCTION of ORDINANCE BH:01-2007.

Chair Nugent read the following into the record:

**READINGTON TOWNSHIP BOARD OF HEALTH
COUNTY OF HUNTERDON, STATE OF NEW JERSEY
ORDINANCE BH:01-2007**

AN ORDINANCE TO FURTHER AMEND AN ORDINANCE ADOPTED IN DECEMBER 1998 ENTITLED "AN ORDINANCE ESTABLISHING AN ESCROW ACCOUNT REQUIREMENT FOR CERTAIN APPLICATIONS BEFORE THE READINGTON TOWNSHIP BOARD OF HEALTH, ORDINANCE NO. 98-04".

BE IT ORDAINED, by the Board of Health of the Township of Readington in the County of Hunterdon, State of New Jersey, as follows:

1. Section 4 of the captioned Ordinance, Escrow Amounts, is hereby amended as follows:

Escrow funds in the amounts specified herein shall be required in connection with the following applications:

- (1) Site Plan Certification
 - (a) Non-residential
 - Public water/sewers \$ 500.00
 - Public water/septic \$ 1,500.00
 - Wells/sewers \$ 1,000.00
 - Wells/septic \$ 3,000.00
 - (b) Residential
 - Public water/sewers \$ 500.00
 - Public water/septic \$ 500.00
 - Wells/sewers \$ 500.00
 - Wells/septic \$ 750.00

- (2) Minor-Subdivision (up to 3 lots)
 - (a) Non-residential
 - Public water/sewers \$ 500.00
 - Public water/septic \$ 500.00
 - Wells/sewers \$ 500.00
 - Wells/septic \$ 2,000.00
 - (b) Residential
 - Public water/sewers \$ 500.00
 - Public water/septic \$ 750.00
 - Wells/sewers \$ 500.00
 - Wells/septic \$ 2,000.00

- (3) Major Subdivision (4 to 10 lots)
 - (a) Non-residential
 - Public water/sewer \$ 500.00
 - Public water/septic \$ 1,250.00
 - Wells/sewers \$ 500.00
 - Wells/septic \$ 5,000.00
 - (b) Residential
 - Public water/sewers \$ 500.00
 - Public water/septic \$ 1,250.00
 - Wells/sewers \$ 500.00
 - Wells/septic \$ 5,000.00

- (4) Major Subdivision (11 to 50 lots)
 - (a) Non-residential
 - Public water/sewer \$ 500.00

	Public water/septic	\$ 1,250.00
	Wells/sewers	\$ 500.00
	Wells/septic	\$10,000.00
(b)	Residential	
	Public water/sewers	\$ 500.00
	Public water/septic	\$ 1,250.00
	Wells/sewers	\$ 500.00
	Wells/septic	\$10,000.00
(5)	Major Subdivision (more than 50 lots)	
(a)	Non-residential	
	Public water/sewer	\$ 500.00
	Public water/septic	\$ 1,250.00
	Wells/sewers	\$ 500.00
	Wells/septic	\$15,000.00
(b)	Residential	
	Public water/sewers	\$ 500.00
	Public water/septic	\$ 1,250.00
	Wells/sewers	\$ 500.00
	Wells/septic	\$15,000.00
(7)	Sites with known prior contamination	
(a)	Non-residential	
	Public water/sewer	\$ 1,000.00
	Public water/septic	\$ 1,000.00
	Wells/sewers	\$ 2,000.00
	Wells/septic	\$ 2,000.00
(b)	Residential	
	Public water/sewers	\$ 1,000.00
	Public water/septic	\$ 1,000.00
	Wells/sewers	\$ 2,000.00
	Wells/septic	\$ 2,000.00

2. If the provision of any section of this Ordinance shall be judged invalid by any Court of competent jurisdiction, such Order or Judgment shall not effect or invalidate the remainder of any such section, paragraph or clause, and, to this end, the provisions of this Ordinance are hereby declared to be severable.

3. All other provisions of the said ordinance shall remain in full force and effect.

4. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

5. This Ordinance shall take effect after final passage and publication as provided by law.

A motion was made by Ms. Butula to introduce, upon this first reading, **ORDINANCE BH:01-2007.**
This motion was seconded by Mr. Facinelli, on roll call vote the following was recorded:

Ms. Butula	Aye	Ms. Muir	Aye		
Mr. Facinelli	Aye	Ms. Sheay	Aye	Chair Nugent	Aye

Chair Nugent stated the public hearing regarding this ordinance is scheduled for Wednesday, February 21, 2007 @ 7:30 p.m.

K. APPROVAL OF THE MINUTES

1. **Minutes** of December 20, 2006. (-Allen, Sheay vote).

A **MOTION** was made by Ms. Muir to **approve** the minutes of 12/20/06.

This motion was seconded by Mr. Facineelli.

Ms. Taormina stated on pg. 1. The first sentence under Category B. Subdivisions should read “.....by hearing this application first, the board is not setting a precedent for future meetings.”

Chair Nugent stated on pg. 4., item 5. Modify the minutes to include that Chair had asked for a copy of the Tewksbury Twp. Wastewater Mgmt. Plan.

Ms. Butula stated on pg. 4. The paragraph discussing future newsletter articles should be clarified to include specific details regarding well water.

Chair Nugent stated on pg. 4., item 6. should indicate that a follow up was requested.

It should be noted that there has been a procedural change, documents will be reviewed here on a weekly basis by a member of the township engineering firm.

Chair Nugent stated on page 5 of 5, the last paragraph states that two members are up for reappointment. The correct statement should be “....three members would be coming up for reappointment in 2007, Ms. Butula, Ms. Sheay, and Ms. Albrecht have agreed”.

A **MOTION** was made by Ms. Muir to **approve** the 12/20/06 minutes as amended, seconded by Mr. Facinelli, on roll call vote the following was recorded:

Ms. Butula Aye Ms. Muir Aye Mr. Facinelli Aye Chair Nugent Aye

Marisa Taormina swore in the following Board of Health member:
Christina Albrecht - for a term of three years.

Chair Nugent stated they would move to correspondence, identifying only items which are pertinent for discussion.

L. CORRESPONDENCE

1. **HCHD LINCS** - dated 12/26/06 – Public Health Advisory regarding SCBA Cylinders.

Ms. Vaccarella identified Self Contained Breathing Apparatus as the air tanks that fireman carry.

2. **HCHD LINCS** - dated 18/07 – Public Health Advisory regarding Norovirus Infection.

Noted.

3. **Block 64/Lot 19 - letter from NJDEP** regarding transition area waiver-averaging plan approval.

Chair Nugent noted that this was associated to an application that the board approved last year.

4. **Block 1/Lots 1 and 1.02, Raritan Twp. - letter from PK Env.** regarding minor stream encroachment permit application.

5. **Block 55/Lot 21 - letter from Eastern States Env.** regarding application for LOI.

6. **Block 55/Lot 21 - letter from Twp.Engr.** dated 1/5/07 regarding LOI application.

7. **Block 64/Lot 19 - letter from Twp.Engr.** dated 12/29/06 regarding TWA-Averaging Plan.

There was some discussion of transition area averaging, not specific to this application. Ms. Vaccarella stated she would try to obtain more information about it.

Chair Nugent stated he would follow up with the engineering firm as to why they did not review the application for transition area waiver, the averaging plan.

8. **NJDEP - letter** dated 12/18/06 regarding participation in Radon Action Month.

Chair Nugent confirmed that the board had previously published a newsletter article.

Ms. Butula stated that Ms. Petzinger had responded, noting that the radon kits are still for sale in the lobby, as are free educational material - pamphlets and brochures.

M. SEPTIC REPAIRS

1. Septic System Repair Approval from HCHD, B 63/L 48. *No work done as of 1/9/07*
2. Septic System Repair Approval from HCHD, B 70/L 27.20. *Final field on 1/3/07*

Noted.

N. OLD BUSINESS

1. NALBOH checklist from 4th quarter 2006 newsletter.

Chair Nugent stated this was provided pursuant to his request.

Ms. Butula asked that a copy be provided to Mr. Kerwin, and also the committee members.

Ms. Butula stated that she would like the township committee to be aware that members of the Board of Health that have volunteered are an integral part of the response to any pandemic that may occur in the town. In taking these courses, it should be official that we are part of it.

Ms. Vaccarella stated that the Township Committee should be aware of the numbers of people that Mr. Kerwin has included as First Responders for Readington Township.

Ms. Sheay stated that the Health Departments have asked that Municipal Emergency Management Coordinators take on that task.

Ms. Muir stated they can ask for volunteers, but they cannot designate.

Ms. Sheay stated the responsibility was placed on the Emergency Management Coordinators to get those numbers. It is a way to establish notification, and then to distribute.

Ms. Butula stated it would be a good idea to have official designation.

Chair Nugent stated he is interested in bringing clarity and finality to the issue of First Resonders, both supporting what has been said by the county, as well as communicating with the committee to make sure they are aware of this. The plan needs to be reviewed and some of the roles and responsibilities clarified.

There was some discussion of executive orders and volunteering.

Chair Nugent stated there are 3 outstanding issues:

- are we 1st responders or not ?– yes, we are.
- what does that mean ? – minimum, allowed to acquire medication in the event of crisis - responsibility of 1st responders.
- liability issue surrounding being 1st responders.

Ms. Butula stated we have been taking care of some of those issues already. There is a plan in place that is evolving.

Ms. Muir stated that the volunteers need to know exactly what they are getting into, and whether they wish to withdraw or continue. There are some definitions that need to be clarified.

Ms. Butula stated that an effort should be made to keep the Township Committee informed.

Ms. Sheay stated liability has been addressed in the Emergency Management Act of 2006, perhaps counsel can advise the board at a later date.

Ms. Taormina stated once she has reviewed it, she can address it.

Ms. Butula stated she had a link to that and several other informative websites.

Chair Nugent stated Ms. Butula would forward that information to Ms. Petzinger for distribution to the boardmembers.

Chair Nugent stated in summary, there is more to come on this, it may be beneficial to form a subcommittee.

2. Rabies Clinic – there will be a clinic this Saturday, January 20, 2007 at the recycling garage on Mountain Road from 10 – 12 noon.

3. Hunterdon County Health Partnership – Ms. Butula stated 4 issues have been designated as a priority by the partnership to spend the next 3 – 5 years working on.

- **Mental Health Status**
- **Access to Healthcare**
- **Substance Abuse Across the Lifespan**
- **Cardiac Health and Hypertension**

Ms. Butula will be working on ‘Substance Abuse Across the Lifespan’. On March 27, 2007 there will be a meeting at HMC, and all the information from the past 1½ years will be made public.

There was some discussion of state healthcare.

O. NEW BUSINESS

1. HCHD – new Health Educator. – Ms. Vaccarella stated that the county has hired a new health educator, Ms. Kristin Brown.

P. APPROVALS

The following applicant did not appear at the meeting.

A *MOTION* was made by Ms. Muir to table the application since the engineer was not in attendance to answer questions. This motion was seconded by Mr. Facinelli, on roll call vote, the following was recorded:

Ms. Albrecht	Mr. Facinelli	Aye	Ms. Sheay	Aye
Ms. Butula	Ms. Muir	Aye	Chair Nugent	Aye

Category A. – Single Lots

1. Block 46.02/Lot 5.03 – Mantz Engr. – Kiever, Readington Rd.

Escrow fees paid 12/4/06. Check #1471. \$500.00.

Q. ADJOURNMENT.

A *MOTION* was made by Ms. Muir to adjourn at 8:45 pm, seconded by Ms. Albrecht with a vote of Ayes all, Nays, none recorded.

Respectfully submitted:

Lorraine Petzinger
Board of Health Secretary