

THE READINGTON MUSEUMS
MUSEUM COMMITTEE MEETING

Approved

October 6, 2005 (page 1)

Chairperson Betty Ann Fort called the meeting to order at 7:45 pm

PRESENT: Betty Ann Fort, Jim Horvath, Joyce Lykes, Nancy O'Malley, Rich Grohoski

ALSO PRESENT: Museum Administrator A. Hollander

APPROVAL OF MINUTES: The Museum Committee reviewed the meeting minutes from September 1, 2005. Nancy O'Malley made a motion to approve the meeting minutes as amended. Joyce Lykes seconded the motion. All voted in favor.

CORRESPONDENCE: Noted

Letter of intent received from Voller's Storage to offer the Museum a discount for storage space when Hall House work is being done.

OLD BUSINESS:

Guest House—Attached Document discusses all Guest house changes based on meeting with Right Way Carpentry, Betty Ann Fort, Amy Hollander and Kevin Fisher. Administrator will send out copies of this to all involved.

Rental Policy—Administrator will review rental policy and propose changes in the form of a policy redraft based on hands-on experience with property rentals to date. These changes will include a closing checklist for all renters and a layout of the site.

New Business

Barn Dance—Administrator will check to see if we have three tables. Nancy and Joyce will purchase cookies, munchkins cider cups and napkins. Betty Ann Fort will purchase decorations for table—mums and pumpkins as well as a table cloth. Jim and Rich will post signs. Administrator will contact Kevin about clearing debris around bridge to alleviate flooding.

Boy Scout Halloween—Betty Ann will open at 12, Rich will close at 6 and Jim will try to come out and take some photographs.

Donation—Jim Horvath made a motion to accept the donation of \$30,000 from Mr. Fallone to the Museum Trust and to authorize the reimbursement of \$8,000 to Mrs. Whitney for HABS drawings with money from this donation. Nancy O'Malley seconded this motion. All voted in Favor. Administrator will meet with Vita Mekovetz to discuss the use of this money once it is donated.

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Budget

Office and Printing Supplies—Administrator will make a list of all supplies needed for the end of the year and purchase them including: paper, envelopes and labels for newsletters, printer cartridges and toner cartridges.

Program Supplies---Joyce Lykes made a motion to authorize no more than \$400 for Garden Supplies. Jim Horvath seconded the motion. All voted in favor.

Administrator will order replacement hats for the school programs.

Jim Horvath made a motion to spend up to \$500 for 30 McGuffey readers for the Cold Brook School program. Joyce Lykes seconded the motion. All voted in favor.

Administrator will check out prices for a screen for the Museum.

Equipment & Furniture—Jim Horvath made a motion to authorize up to \$750 to purchase a storage trailer to store the wood from the guest house on site at the Bouman Stickney Farmstead. Rich Grohoski seconded the motion. All voted in favor.

Administrator and Grohoski will get estimates for fencing around Bouman Stickney garden using current posts and ask Kevin about trenching along the perimeter.

Administrator will ask Kevin Fisher about setting up a set back furnace control for the Bouman Stickney Furnace.

Building Services and Repairs--Cold Brook School needs a powder post beetle treatment Bouman Stickney Farmstead—Electrical problems on ground floor

Guest House—Jim Horvath made a motion to approve up to \$3000 to remove the oil tank at the Guest House. Joyce Lykes seconded the motion. All voted in favor.

Wade Wyckoff Barn—Administrator will see about getting estimates for power washing and treating the exterior siding.

Guest House—On September 9th Betty Ann Fort, Jim Horvath, Amy Hollander and Kevin Fisher met with Right Way Carpentry. Betty Ann Fort and Jim Horvath signed a contract at this time with Right Way Carpentry for \$16,444 to complete the first phase of construction at the Guest House. Joyce Lykes made a motion to ratify the actions of Betty Ann Fort and Jim Horvath in signing the contract with Right Way Carpentry to do the carpentry work for the Guest House in the amount of \$16,444 with funds to come from the capital bond. Rich Grohoski seconded the motion. All voted in favor.

Manager's report--Museum committee approved the website changes.

Museum committee approves the advertisement for new committee members in the Township Fall Newsletter.

Jim Horvath made a motion to adjourn at 10:25. Rich Grohoski seconded the motion. All were in favor.

ADJOURNMENT: The meeting was adjourned at 10:25 pm. Respectfully submitted,

Amy Hollander, Museum Administrator