

THE READINGTON MUSEUMS
MUSEUM COMMITTEE
REGULAR MEETING
July 6, 2009

Chairman Jim Horvath called the meeting to order at 7:47 p.m. He announced that all laws governing the Open Public Meetings Act had been met and that the meeting had been duly advertised.

PRESENT: Jim Horvath, Joyce Lykes, Betty Ann Fort, Nancy O'Malley, Erin Brennan and Museum Administrator Amy Hollander.

APPROVAL OF MINUTES: Betty Ann Fort moved to approve the minutes from the meeting held on June 22, 2009. Joyce Lykes seconded the motion. The motion was unanimously passed.

ADMINISTRATOR'S REPORT: The Museum Administrator reported on the following matters:

Camp: The Administrator noted that ten children participated in the first week and nine or possibly eleven children will participate during the second. The first week of Muscum Camp went well.

Camp Assistant: The Administrator requested that the Camp Assistant's hours be changed to 22 hours per week as the Township Administrator noted that that had been past practice. Betty Ann moved that the resolution passed on June 22 be revised. Joyce seconded the motion and it was unanimously

RESOLVED, that the resolution passed by the Museum Committee on June 22, 2009, pursuant to which Katie Reinhardt was hired by the Museums as an assistant (the "Assistant") to work twenty (20) hours per week at a rate of ten dollars (\$10.00) per hour for a period of three (3) weeks commencing on July 6, 2009 be revised to reflect an increase in the Assistant's hours from twenty (20) to twenty-two (22) hours per week; and it is

FURTHER RESOLVED, that all other aspects of the resolution described above remain in full force and effect.

Lecture: The Administrator noted that ninety (90) people attended the June 26th lecture given by Stephanie Stevens. Ms Stevens sold forty copies of her book, *Beneath these Waters*. The Administrator related a suggestion by a member of the audience to purchase a better microphone system. The Committee however believed that such a purchase is not necessary at this time.

Guest House: The Administrator reported that she met with Mr. Zahn, one of the engineers recommended by the Township Engineer to design an HVAC system. He looked over the site, but he had not reviewed the blueprints which are in the architect's possession. Mr. Zahn will meet with the architect and revert to the Administrator.

NEW JERSEY TRUST GRANT: The Administrator is hoping to complete the final report once Camp is finished.

ACCESSIONING SOFTWARE: Doug Milne spoke to Pastperfect, who advised him that conversion would cost \$50.00 per hour and that on average conversion takes about ten hours. They would have to see our data to provide a more accurate estimate. Pastperfect currently has an eight week conversion backlog. The software is significantly less costly than Snap®. Betty Ann suggested that Doug attend the next meeting to discuss the process and that the Administrator find out the cost.

ADJOURNMENT: Betty Ann moved that the meeting be adjourned. Nancy O'Malley seconded the motion. The meeting was adjourned at 8:23 p.m.

Erin Brennan

Respectfully submitted
Erin Brennan, Secretary