

READINGTON TOWNSHIP PLANNING BOARD  
MINUTES  
May 23, 2011

Chairman Flynn called the meeting to order at 7:30 p.m. and announced that all laws governing the Open Public Meetings Act had been met and that the meeting had been duly advertised.

A. Attendance:

Mrs. Allen	present – arrived at 7:55 p.m.
Mr. Cook	present
Mrs. Duffy	present
Mrs. Filler	absent
Mrs. Flynn	present
Mayor Gatti	absent
Mr. Klotz	present
Mr. Monaco	present
Mr. Smith	absent

B: APPROVAL OF MINUTES:

April 11, 2011 – Ronald Monaco made a motion to approve the minutes. Jerry Cook seconded the motion. ***A Motion was carried with a vote of Ayes all, Nays none recorded.***

(April 25, 2011 meeting cancelled)

(May 9, 2011 meeting cancelled)

C. CORRESPONDENCE: No comments from the board.

D. TECHNICAL REVIEW COMMITTEE:

1. Earle S. Ashton, III  
Block 10.01, L. 1  
Lot line adjustment  
Action date: June 16, 2011

Mr. Klotz informed the board that the TRC reviewed the application for completeness. The TRC determined that the application was not complete at this time.

2. Hassan Nahvi  
Block 39, L. 3  
Preliminary Major Site Plan  
Action date: June 18, 2011

Mr. Klotz made a motion that the application be deemed complete. Additionally, it was the TRC recommendation to the Planning Board that waivers should be granted for checklist numbers 32, 33, 38, 40 and 41 for completeness purposes only. Mr. Monaco seconded the motion.

Roll call:

Mr. Cook	aye
Mrs. Duffy	aye
Mr. Klotz	aye
Mr. Monaco	aye
Madam Chair Flynn	aye

E. RESOLUTIONS:

1. Resolution to amend By-Laws

Mr. Monaco made a motion to approve the resolution. Mrs. Duffy seconded the motion.

Roll call:

Mr. Cook	aye
Mrs. Duffy	aye
Mr. Klotz	aye
Mr. Monaco	aye
Madam Chair Flynn	aye

F. OTHER BUSINESS:

1. Voucher Approval - The Board discussed the need for the professionals to include more details on the vouchers. The Board decided to appoint a subcommittee to review the vouchers in the event the Planning Board meeting is cancelled. It was determined that the list of bills will be circulated to the full board and once the board reviews the bills, they will be distributed to the Finance Department for payment or a “hold” imposed on a certain bill. Ronald Monaco and Elizabeth Duffy volunteered to work on the voucher subcommittee.

The board had discussed a procedure to be imposed in the future when a project comes up, for example how long it would be expected to complete and an estimate of the cost.

Mr. Cook made a motion to request that the board's professionals itemize their vouchers in more detail. Mr. Monaco seconded the motion. A ***Motion was carried with a vote of Ayes all, Nays none recorded.***

Mr. Cook made a motion to approve the vouchers. Mr. Monaco seconded the motion. A ***Motion was carried with a vote of Ayes all, Nays none recorded.***

G. DISCUSSION:

1. Ordinance Review - carried to the next meeting. The Board is waiting until they receive an itemized list from the Cheryl Filler and Betty Ann Fort as to what they want to change on the completeness list.

H. ADJOURNMENT:

Mr. Cook made a motion to adjourn at 8:20 p.m. Mrs. Allen seconded the motion. Motion was carried with a vote of Ayes all, Nays none recorded.

Respectfully submitted,

Linda A. Jacukowicz