

**READINGTON TOWNSHIP COMMITTEE
MEETING – June 2, 2014**

Deputy Mayor Muir *calls the meeting to order at 6:30 p.m.* announcing that all laws governing the Open Public Meetings Act have been met and that this meeting has been duly advertised.

PRESENT: Deputy Mayor B. Muir, Mr. T. Auriemma, Mrs. B. Fort,

ALSO PRESENT: Deputy Township Clerk Karin Parker, Attorney S. Dragan

ABSENT: Mayor J. Allen, Mr. F. Gatti, Administrator Mekovetz

EXECUTIVE SESSION:

Clerk read the following Resolution:

RESOLUTION
EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-6 *et seq.*, the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances presently exist and desires to authorize the exclusion of the public from the portion of the meeting in accordance with the act;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter as set forth in the following Exhibit “A.”

EXHIBIT A

<u>Subject Matter</u>	<u>Basis Of Public Exclusion</u>	<u>Date Anticipated When Disclosed to Public</u>
Recreation.....	Personnel.....	Certain information at the discretion of the Township Committee tonight...other information will remain confidential
Executive Session Minutes.....	Attorney-Client Privilege.....	“ “ “
• May 19, 2014		
Block 48, Lot 23; Block 55, Lot 33; Block 56, Lots 1, 3, 6 & 8; Block 39, Lot 24 & Block 67, Lot 2 (Solberg Aviation).....	Litigation.....	“ “ “

It is anticipated at this time that the stated subject matter will be made public on or about the time set forth in Exhibit “A.”

2. This Resolution shall take effect immediately.

A MOTION was made by Mrs. Fort to adopt this resolution, seconded by Mr. Auriemma with a vote of ayes all, nays none recorded.

The meeting reconvened at 7:35 p.m.

Deputy Mayor Muir led those present in the *Salute to the Flag*.

Executive Session:

Personnel / Recreation

A **MOTION** was made by Mr. Auriemma to approve the following summer counselors/bus drivers for the summer recreation program, effective June 23rd through August 1st, held at Whitehouse School, Holland Brook and Readington Middle School:

<i>NAME</i>	<i>HOURLY RATE</i>	<i>NAME</i>	<i>HOURLY RATE</i>
Michael Baker	\$9.18	Alessandra Livesey	\$8.00
Nicole Barrett	\$9.18	Vicki Marcine	\$17.34
Emily Berstler	\$9.18	David Marcello	\$9.18
Emma-Lee Boganski	\$9.18	David Mazzucco	\$9.00
Gabrielle Baum	\$9.00	Ryan McCarthy	\$9.18
Hope Brembt	\$9.63	Rachel McInerney	\$9.00
Allie Brembt	\$8.00	Brett Monastersky	\$8.00
Xavier Brooks	\$9.00	Anna Nicholas	\$9.18
Tara Burgher	\$11.00	Jason Noone	\$9.00
Brooke Campi	\$9.00	Stephanie Pierson	\$9.63
Bill Campi	\$10.00	Kristin Polito	\$14.53
Francesca Caravano	\$9.00	Emily Roberts	\$9.00
Jacqueline Chew	\$9.00	Christiana Roberts	\$9.18
Robert Chiaravalloti	\$9.00	Ryan Sidebottom	\$9.18
Taylor Cunningham	\$9.00	Caitlin Szallai	\$9.36
Jonathan Dzierzawiec	\$9.18	Paige Turnquist	\$10.00
Amanda Gallagher	\$9.00	Jeremy Wright	\$9.18
Ariel Gilbert	\$10.00	Christina Ydoate	\$9.18
Denise Hawkins	\$13.26	Erin Zarzecki	\$14.53
Shaina Hawkins	\$9.63		
Ava Heidersberger	\$9.00	<i>BUS DRIVERS:</i>	
Jamie Kindervatter	\$9.63	Debbie Hill	\$17.34
Madison Kindervatter	\$9.18	Melissa Flannery	\$15.55
Kiera Librera	\$9.00	Justine McAndrews	\$14.34

This Motion was seconded by Mrs. Fort and on Roll Call vote the following was recorded:

- Mr. Auriemma - Aye
- Mrs. Fort - Aye
- Deputy Mayor Muir - Aye

Attorney-Client Privilege / Executive Session Minutes / May 19, 2014

A **MOTION** was made by Mr. Fort to approve the Executive Session Minutes of May 19, 2014 for content only, seconded by Mr. Auriemma with a vote of ayes all, nays none recorded.

Litigation / Solberg Aviation / Block 48, Lot 23; Block 55, Lot 33; Block 56, Lot 1, 3, 6 & 8; Block 39, Lot 24 and Block 67, Lot 2

Deputy Mayor Muir stated that this matter remains in Executive Session.

CONSENT AGENDA:

Deputy Mayor Muir read the following statement:

All items listed with an asterisk "*" are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

- * 1. **APPROVAL OF MINUTES** of meeting of February 26, 2014 and May 19, 2014
- * 2. **Resolution Certifying Availability of Funds for Professional Contracts for 2014**

The following resolution was offered for consideration:

#R-2014-59

**TOWNSHIP OF READINGTON
RESOLUTION**

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify that funds are available for the following professional contracts for the year 2014: (All are provided for in the 2014 municipal budget unless otherwise noted)
This Resolution replaces the following Resolutions adopted during the Temporary Budget term:

- #2013-101 Animal Control Solutions
- #2014-13 Suplee, Clooney & Co., Municipal Auditors
- #2014-14 Sharon Dragan, Esq., Township Attorney
- #2014-15 McManimon and Scotland, Bond Counsel
- #2014-16 Martin Allen, Tax Attorney
- #2014-17 Fischer and Phillips, Labor Attorney
- #2014-18 Wolff & Samson (Jay Rhatican, Esq.)
- #2014-19 Gebhardt and Kiefer, Special Counsel
- #2014-20 Robert Ballard, Prosecutor
- #2014-21 Scott Mitzner, Public Defender
- #2014-22 Britt Simon, Esq., Alt. Public Defender
- #2014-23 Anthony Rotunno, Esq., Alt. Public Defender
- #2014-24 Hatch Mott McDonald, Township Engineer
- #2014-25 Clarke♦Caton♦Hintz, Professional Planners
- #2014-26 Advanced Engineering Inspections Services
- #2014-27 JWS Computer Services
- #2014-28 Princeton Public Affairs Group
- #2014-48 Conway Consulting LTD

Certified by: *Thomas J. Carro, CMFO*

- * 3. **Resolution Authorizing State Contract Purchases (Ford F-250 Pickup Truck and Plow)**

The following resolution was offered for consideration:

#R-2014-60

**TOWNSHIP OF READINGTON
RESOLUTION AUTHORIZING STATE CONTRACT PURCHASES**

WHEREAS, the Township of Readington wishes to purchase a Ford F-250 pickup truck and plow, 2015 Model, from an authorized vendor under the State Contract Purchasing Program; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, *N.J.S.A. 40A:11-12*; and

Resolution #R-2014-60 cont'd:

WHEREAS, Beyer Ford, 170 Ridgedale Ave., Morristown, NJ, 07936 has been awarded State Contract no. A85971 for Vehicles, Trucks, Class 2 Pickup/Utility with Snow Plow option with an expiration date of 8/21/14; and

WHEREAS, the actual cost for the purchase of a Ford F-250 pickup truck and plow, 2015 Model, is expected not to exceed \$38,000.; and

WHEREAS, the purchasing agent recommends the utilization of this contract on the grounds that it represents the best price available; and

WHEREAS, the Chief Finance Officer has certified the availability of funds for this contract.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, that Beyer Ford be awarded a contract for a Ford F-250 pickup truck and plow, 2015 Model; and

BE IT FURTHER RESOLVED, The Mayor and Township Clerk are hereby authorized to sign the contract documents necessary to effectuate the award of this contract. The Township Attorney shall review any and all contractual documents prepared in furtherance of this award; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

- * 4. **Resolution Authorizing Cranford CO-OP Purchases (Three Bridges Fire Company / Command Vehicle)**

#R-2014-61

**TOWNSHIP OF READINGTON
RESOLUTION AUTHORIZING STATE CONTRACT PURCHASES**

WHEREAS, the Township of Readington wishes to purchase a SSV-4WD as a “Command Vehicle” for the Three Bridges Fire Company from an authorized vendor under the Cranford Township CO-OP Purchasing Program; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, *N.J.S.A. 40A:11-12*; and

WHEREAS, Mall Chevrolet, 75 Haddonfield Road, Cherry Hill, NJ 08002 has been awarded Cranford Township CO-OP Purchasing Program Contract #47-CPCPS for a 2014 Chevrolet Tahoe SSV-4WD; and

WHEREAS, the purchasing agent recommends the utilization of this contract on the grounds that it represents the best price available; and

WHEREAS, the actual cost for the Command Vehicle is estimated not to exceed \$40,000.00 (\$29,300 plus \$10,700 toward conversion costs to be done by First Priority Emergency Vehicle); and

WHEREAS, the Chief Finance Officer has certified the availability of funds for this contract.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, that Mall Chevrolet be awarded a contract for the 2014 Chevrolet Tahoe SSV-4WD; and

BE IT FURTHER RESOLVED, The Mayor and Township Clerk are hereby authorized to sign the contract documents necessary to effectuate the award of this contract. The Township Attorney shall review any and all contractual documents prepared in furtherance of this award; and

Resolution #R-2014-61 cont'd:

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

- * 5. **Resale of Affordable Unit Housing Unit / 137 Buttercup Court**

The following resolution was offered for consideration:

#R-2014-62

**TOWNSHIP OF READINGTON
 RESOLUTION**

WHEREAS, the Township Committee has received a proposed deed from the Township’s Municipal Housing Liaison for the transfer of a single family low income affordable housing unit currently owned by Andrew E. Hill, having an address of 137 Buttercup Court, Whitehouse Village in Readington Township, which deed contains affordable housing restrictions for the benefit of the Township; and

WHEREAS, the Township Attorney has reviewed the form of deed and recommends approval of same.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee as follows:

1. The Township Committee hereby approves the form of deed offered for the sale of 137 Buttercup Court, Whitehouse Station, N.J., which property is currently owned by Andrew E. Hill. On behalf of the Township Committee of the Township of Readington, the Mayor, Deputy Mayor, Township Administrator/Clerk and Township Attorney, as appropriate, are authorized to prepare/sign the deed and any other documentation necessary to facilitate the sale of 137 Buttercup Court, as recommended/prepared by the Township’s Municipal Housing Liaison so as to further the property’s use as an affordable housing unit pursuant to NJ COAH rules and regulations. In the event any corrective documents are required by COAH to be placed of record in the future in order for the Township to receive the proper COAH credits under the Township’s third round fair share plan, they are also authorized.
2. This resolution shall take effect immediately.

- * 6. **Social Affairs Permit** (Kiwanis Club of North Hunterdon-Clinton / July 25 through July 27, 2014 / Solberg Airport Balloon Fest)

- * 7. **Release of Board of Health Escrow (Block 64, Lot 24.13 / Albanese)**

- * 8. **Payment of Bills** – (Complete bill list is on file in Clerk’s Office)

<u>Fund Description</u>	<u>Fund No.</u>	<u>Received Total</u>
CURRENT FUND	4-01	\$ 667,972.99
SEWER APPROPRIATIONS	4-02	\$ 102,620.58
TRUST FUNDS	X-03	\$ 6,173.32
MISC REFUND, COUNTY TAX, LIENS	X-05	\$ 23,831.00
PAYROLL DEDUCTIONS	X-06	\$ 186,398.09
REGIONAL & SCHOOL TAX	X-07	<u>\$2,364,331.00</u>
TOTAL OF ALL FUNDS		\$3,351,326.98

A **MOTION** was made by Mr. Auriemma to approve the Consent Agenda, seconded by Mrs. Fort and on Roll Call vote the following was recorded:

Mr. Auriemma - Aye
Mrs. Fort - Aye
Deputy Mayor Muir - Aye

COMMENTS FROM THE PUBLIC for items listed on the agenda only

There were none.

CORRESPONDENCE / OTHER INFORMATION

There was none.

NEW BUSINESS

1. ***Request to Waive Construction Fees to Promote Accessibility*** – email dated May 23, 2014 from Kerry Conmy

Deputy Mayor Muir stated that a request was received from a resident to waive the construction fees to promote accessibility. Attorney Dragan stated in the event an exception was made to approve this request, an ordinance would need to be adopted. Mrs. Fort asked if preliminary approval could be granted since the family is in dire need of handicap accessibility and wishes to expedite the adaption process. Attorney Dragan suggested approving this request pending amending the construction fee ordinance to include the act of *Waiving Construction Fees to Promote Accessibility*.

A **MOTION** was made by Mrs. Fort to waive the construction permit fees to promote accessibility for this family at this time contingent upon moving forward to amend the construction fee ordinance adopting the act of *Waiving Construction Fees to Promote Accessibility*, seconded by Mr. Auriemma and on Roll Call vote the following was adopted:

Mr. Auriemma - Aye
Mrs. Fort - Aye
Deputy Mayor Muir - Aye

- * 2. ***Resolution Certifying Availability of Funds for Professional Contracts for 2014***

This matter was addressed under the Consent Agenda.

- * 3. ***Resolution Authorizing State Contract Purchases (Ford F-250 Pickup Truck and Plow)***

This matter was addressed under the Consent Agenda.

- * 4. ***Resolution Authorizing Cranford CO-OP Purchases (Three Bridges Fire Company / Command Vehicle)***

This matter was addressed under the Consent Agenda.

- * 5. ***Resale of Affordable Unit Housing Unit / 137 Buttercup Court***

This matter was addressed under the Consent Agenda.

- * 6. ***Social Affairs Permit*** (Kiwanis Club of North Hunterdon-Clinton / July 25 through July 27, 2014 / Solberg Airport Balloon Fest)

This matter was addressed under the Consent Agenda.

- * 7. ***Release of Board of Health Escrow (Block 64, Lot 24.13 / Albanese)***

This matter was addressed under the Consent Agenda.

ADMINISTRATOR'S REPORT

Deputy Township Clerk Karin Parker stated there was nothing further to report.

ATTORNEY'S REPORT

Attorney Dragan stated that she had nothing further to report.

COMMITTEE REPORTS

Thomas Auriemma

Mr. Auriemma stated that he had nothing further to report.

Betty Ann Fort

Mrs. Fort thanked Mr. Auriemma for the job well done on the Memorial Day Parade.

Mrs. Fort reported that two of the three third grade classes *Partners in History Program* are now complete and there will be two more coming up the following week.

Beatrice Muir

Mrs. Muir stated that she had nothing further to report.

COMMENTS FROM THE PUBLIC

There were none.

COMMENTS FROM THE GOVERNING BODY

As there was no further business, ***A MOTION*** was made by Mrs. Fort at 7:47 p.m. to adjourn the meeting, seconded by Mr. Gatti with vote of ayes all, nays none recorded.

Respectfully Submitted:

Karin M. Parker, RMC
Deputy Township Clerk