

**READINGTON TOWNSHIP COMMITTEE
MEETING – January 19, 2016**

Mayor Fort *calls the meeting to order at 6:30 p.m.* announcing that all laws governing the Open Public Meetings Act have been met and that this meeting has been duly advertised.

PRESENT: Mayor B. Fort, Deputy Mayor M. Duffy, Mr. J. Broten, Mr. B. Smith,
Mr. S. Tropello

ALSO PRESENT: Administrator Mekovetz, Attorney S. Dragan

ABSENT: None

EXECUTIVE SESSION:

Clerk read the following Resolution:

RESOLUTION
EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-6 *et seq.*, the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances presently exist and desires to authorize the exclusion of the public from the portion of the meeting in accordance with the act;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter as set forth in the following Exhibit “A.”

EXHIBIT A

<u>Subject Matter</u>	<u>Basis Of Public Exclusion</u>	<u>Date Anticipated When Disclosed to Public</u>
Fire / Zoning Official.....	Personnel.....	Certain information at the discretion of the Township Committee tonight...other information will remain confidential
Police Department.....	Personnel.....	“ “ “
Personnel.....	Personnel.....	“ “ “
Professional Services.....	Contract Negotiations.....	“ “ “
♦ Sharon A. Dragan, Esq. (Township Attorney)		
♦ Lerch, Vinci & Higgins, LLP (Township Auditors)		
♦ McManimon & Scotland (Bond Counsel)		
♦ Martin Allen, Esq. (Tax Appeal Attorney)		
♦ Fisher & Phillips LLP (Labor Attorney)		
♦ Richard Cushing, Esq. / Gebhardt & Kiefer (Special Counsel)		
♦ Robert A. Ballard, Jr. Esq. (Prosecutor)		
♦ Scott Mitzner, Esq. (Public Defender)		
♦ Anthony M. Rotunno, Esq. (Alternate Public Defender)		
♦ Hatch Mott MacDonald (Township Engineer)		
♦ Clarke♦Caton♦ Hintz (Township Planners)		
♦ AEIS (Inspection Svcs. for Lake Cushetunk Dam)		
♦ Princeton Public Affairs Group (Governmental Relations Matters)		
♦ Jeffrey Surenian & Associates (Special Counsel)		
♦ River Net Computer LLC (Computer & Printer Maintenance)		

Cole (Block 67, Lot 12).....	Contract Negotiations.....	“	“	“
Executive Session Minutes.....	Attorney-Client Privilege.....	“	“	“
• December 21, 2015				
• January 4, 2016				
Affordable Housing.....	Potential Litigation.....	“	“	“
Block 48, Lot 23; Block 55, Lot 33; Block 56, Lots 1, 3, 6 & 8; Block 67, Lot 2 (Solberg Aviation).....	Litigation.....	“	“	“
388 Route 22 Readington Realty.....	Litigation.....	“	“	“
Holdings, LLC v. Twp. of Readington				

It is anticipated at this time that the stated subject matter will be made public on or about the time set forth in Exhibit “A.”

2. This Resolution shall take effect immediately.

A **MOTION** was made by Mr. Broten to adopt this resolution, seconded by Mrs. Duffy with a vote of ayes all, nays none recorded.

The meeting reconvened at 8:10 p.m.

Mayor Fort led those present in the *Salute to the Flag*.

Executive Session:

Personnel / Zoning / Fire Official

A **MOTION** was made by Mrs. Duffy to appoint Tom Lance (part-time Building Inspector) as the Zoning Official effective January 19, 2016, adding 17 hours to his work week (totaling 35 hours) making him a full-time employee with an annual salary of \$55,000, and upon successful completion of the Zoning Official Certification and after a one-year probationary period an additional \$5,000 will be added to the \$55,000, seconded by Mr. Broten and on Roll Call vote the following was recorded:

- Mr. Broten - Aye
- Mrs. Duffy -Aye
- Mr. Smith - Aye
- Mr. Tropello - Aye
- Mayor Fort - Aye

A **MOTION** was made by Mr. Broten to appoint Dennis Concannon as the full-time Fire Official effective January 4, 2016 at an annual salary of \$55,000 and upon successful completion of a one year probationary period will receive an additional \$5,000 added to the \$55,000, seconded by Mr. Smith and on Roll Call vote the following was recorded:

- Mr. Broten - Aye
- Mrs. Duffy -Aye
- Mr. Smith - Aye
- Mr. Tropello - Aye
- Mayor Fort - Aye

Personnel / Police Department

Mayor Fort stated that this matter remains in Executive Session.

Personnel / Personnel

A ***MOTION*** was made by Mrs. Duffy to accept the resignation of Betty Ann Fort and Frank Gatti from the Museum Committee, seconded by Mr. Broten with a vote of ayes all, nays recorded.

A ***MOTION*** was made by Mrs. Duffy to appoint Mario Orlandi to the Museum Committee to replace Betty Ann Fort for a term to expire 12/31/17, seconded by Mr. Broten with a vote of ayes all, nays recorded.

Contract Negotiations / Professional Services / Lerch, Vinci & Higgins, LLP

The following resolution was offered for consideration:

#R-2016-13

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
MUNICIPAL AUDITOR SERVICES***

WHEREAS, the Township of Readington has a need to acquire Municipal Auditing Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

WHEREAS, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

WHEREAS, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

WHEREAS, Lerch, Vinci & Higgins LLP has submitted a proposal indicating they will provide Municipal Auditor Services at an annual rate of \$35,000.00.

WHEREAS, Lerch, Vinci & Higgins LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Lerch, Vinci & Higgins LLP has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Lerch, Vinci & Higgins LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2016 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Lerch, Vinci & Higgins LLP as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that said contract shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED, that copies of this Professional Service are on file with the Municipal Clerk and are available there for public inspection; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Duffy to adopt this Resolution, seconded by Mr. Broten and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

Contract Negotiations / Professional Services / Sharon A. Dragan, Esq.

The following resolution was offered for consideration:

#R-2016-14

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
TOWNSHIP ATTORNEY SERVICES***

WHEREAS, the Township of Readington has a need to acquire Township Attorney Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

WHEREAS, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

WHEREAS, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

WHEREAS, Sharon A. Dragan, Esq. has submitted a proposal indicating she will act as Township Attorney at an annual rate of \$106,500 based on an estimated average of 70-75 hours per month at \$122.00 per hour.

WHEREAS, Sharon A. Dragan, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Sharon A. Dragan, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Sharon A. Dragan, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2016 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Sharon A. Dragan, Esq. as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that said contract shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED, that copies of this Professional Service are on file with the Municipal Clerk and are available there for public inspection; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

A **MOTION** was made by Mr. Broten to adopt this Resolution, seconded by Mr. Smith and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

Contract Negotiations / Professional Services / McManimon & Scotland

The following resolution was offered for consideration:

#R-2016-15

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
BOND ATTORNEY SERVICES***

WHEREAS, the Township of Readington has a need to acquire Bond Attorney Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

WHEREAS, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

WHEREAS, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

WHEREAS, McManimon & Scotland, L.L.C. has submitted a proposal indicating they will provide Bond Attorney Services for rates as detailed in the contract for a total amount not to exceed the amount appropriated for this service in the approved/adopted budget.

WHEREAS, McManimon & Scotland, L.L.C. has completed and submitted a Business Entity Disclosure Certification which certifies that McManimon & Scotland, L.L.C. has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit McManimon & Scotland, L.L.C. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2016 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with McManimon & Scotland, L.L.C. as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that said contract shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED, that copies of this Professional Service Contract including the rate schedule are on file with the Municipal Clerk and are available there for public inspection; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

A **MOTION** was made by Mr. Broten to adopt this Resolution, seconded by Mr. Tropello and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

Contract Negotiations / Professional Services / Martin Allen, Esq.

The following resolution was offered for consideration:

#R-2016-16

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
TAX ATTORNEY/BANKRUPTCY SERVICES***

WHEREAS, the Township of Readington has a need to acquire Tax Attorney/Bankruptcy Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

WHEREAS, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

WHEREAS, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

WHEREAS, Martin Allen, Esq. has submitted a proposal indicating he will provide Tax Attorney/Bankruptcy Services at a rate of \$140 per hour for a total amount not to exceed the amount appropriated for this service in the approved/adopted 2016 budget.

WHEREAS, Martin Allen, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Martin Allen, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Martin Allen, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2016 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Martin Allen, Esq. as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that said contract shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED, that copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

A **MOTION** was made by Mr. Smith to adopt this Resolution, seconded by Mr. Broten and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

Contract Negotiations / Professional Services / Fisher & Phillips LLP

The following resolution was offered for consideration:

#R-2016-17

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
LABOR COUNSEL SERVICES***

WHEREAS, the Township of Readington has a need to acquire Labor Counsel Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

WHEREAS, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

WHEREAS, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

WHEREAS, Fisher & Phillips, LLP has submitted a proposal indicating they will provide Labor Counsel Services for rates as follows:

- Partner-Level Attorney - \$315.00 per hour.
- Senior Associate - \$260.00 per hour.
- Junior Associate - \$210.00 per hour

for a total amount not to exceed the amount appropriated for this service in the approved/adopted budget.

WHEREAS, Fisher & Phillips, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Fisher & Phillips, LLP has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Fisher & Phillips, LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2016 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Fisher & Phillips, LLP as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that said contract shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED, that copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

A **MOTION** was made by Mr. Broten to adopt this Resolution, seconded by Mr. Smith and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

Contract Negotiations / Professional Services / Richard Cushing, Esq.

The following resolution was offered for consideration:

#R-2016-18

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
SPECIAL COUNSEL SERVICES***

WHEREAS, the Township of Readington has a need to acquire Special Counsel Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

WHEREAS, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

WHEREAS, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

WHEREAS, Richard P. Cushing, Esq. of Gebhardt & Kiefer, PC, has submitted a Proposal indicating he will provide Special Counsel Services to represent, John Broten, M. Elizabeth Duffy, Betty Ann Fort, Ben Smith and Samuel Tropello in certain litigation at a rate of \$205 per hour for a total amount not to exceed the amount appropriated for this service in the approved/adopted budget.

WHEREAS, Richard P. Cushing, Esq. of Gebhardt & Kiefer, PC, has completed and submitted a Business Entity Disclosure Certification which certifies that neither Richard P. Cushing, Esq. of Gebhardt & Kiefer, or it’s subsidiaries has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Richard P. Cushing, Esq. of Gebhardt & Kiefer, or it’s subsidiaries, from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2016 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Richard P. Cushing, Esq. of Gebhardt & Kiefer, PC, as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that said contract shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED, that copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

A **MOTION** was made by Mr. Smith to adopt this Resolution, seconded by Mr. Broten and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

Contract Negotiations / Professional Services / Robert A. Ballard, Jr., Esq.

The following resolution was offered for consideration:

#R-2016-19

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT
FOR MUNICIPAL PROSECUTOR SERVICES***

WHEREAS, the Township of Readington has a need to acquire Municipal Prosecutor services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

WHEREAS, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

WHEREAS, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

WHEREAS, Robert A. Ballard, Jr., Esq. has submitted a proposal indicating he will provide Municipal Prosecutor services for \$150 per hour and non-prosecutorial litigation services for \$190 per hour for a total amount not to exceed the amount appropriated for this service in the approved/adopted budget.

WHEREAS, Robert A. Ballard, Jr., Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Robert A. Ballard, Jr., Esq. has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Robert A. Ballard, Jr., Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2016 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Robert A. Ballard, Jr., Esq. as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that said contract shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED, that copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

A **MOTION** was made by Mr. Broten to adopt this Resolution, seconded by Mrs. Duffy and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

Contract Negotiations / Professional Services / Scott Mitzner, Esq.

The following resolution was offered for consideration:

#R-2016-20

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
MUNICIPAL PUBLIC DEFENDER SERVICES***

WHEREAS, the Township of Readington has a need to acquire Municipal Public Defender Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

WHEREAS, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

WHEREAS, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

WHEREAS, Scott Mitzner, Esq. has submitted a proposal indicating he will provide Municipal Public Defender Services at a rate of \$105 per hour for a total amount not to exceed the amount appropriated for this service in the approved/adopted 2016 budget.

WHEREAS, Scott Mitzner, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Scott Mitzner, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Scott Mitzner, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2016 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Scott Mitzner, Esq. as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that said contract shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED, that copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Duffy to adopt this Resolution, seconded by Mr. Broten and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

Contract Negotiations / Professional Services / Anthony Rotunno, Esq.

The following resolution was offered for consideration:

#R-2016-21

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
ALTERNATE MUNICIPAL PUBLIC DEFENDER SERVICES***

WHEREAS, the Township of Readington has a need to acquire Alternate Municipal Public Defender Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

WHEREAS, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

WHEREAS, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

WHEREAS, Anthony M. Rotunno, Esq. of Kuchinsky and Rotunno, PC. has submitted a proposal indicating he will provide Alternate Municipal Public Defender Services at a rate of \$95 per hour; and

WHEREAS, Anthony M. Rotunno, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Anthony M. Rotunno, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Anthony M. Rotunno, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2016 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Anthony M. Rotunno, Esq. described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that said contract shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED, that copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

A **MOTION** was made by Mr. Smith to adopt this Resolution, seconded by Mr. Broten and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

Contract Negotiations / Professional Services / Hatch Mott MacDonald

The following resolution was offered for consideration:

#R-2016-22

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL, ENGINEERING AND PROFESSIONAL LAND SURVEYING SERVICES

WHEREAS, the Township of Readington has a need to acquire Professional Engineering and Professional Land Surveying Services as a non-fair and open contract pursuant to the provision of *N.J.S.A. 19:44a-20.5* and

WHEREAS, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19.44A-20.5 et seq.* or in *N.J.S.A. 19.44a-8, et. seq.*; and

WHEREAS, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

WHEREAS, Hatch, Mott and MacDonald, LLC, has submitted a proposal indicating they will provide Professional Engineering and Professional Land Surveying Services for rates as detailed in the contract for a total amount not to exceed the amount appropriated for this service in the approved/adopted budget.

WHEREAS, Hatch, Mott and MacDonald, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Hatch, Mott and MacDonald, LLC has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Hatch, Mott and MacDonald, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer’s Certification of the availability of funds is on file – *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2016 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Hatch, Mott and MacDonald, LLC as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that said contract shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED, that copies of this Professional Service Contract including the rate schedule are on file with the Municipal Clerk and are available there for public inspection; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

A **MOTION** was made by Mr. Broten to adopt this Resolution, seconded by Mrs. Duffy and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

Contract Negotiations / Professional Services / Clarke♦Caton♦Hintz

The following resolution was offered for consideration:

#R-2016-23

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL PLANNING AND LANDSCAPE ARCHITECTURAL SERVICES

WHEREAS, the Township of Readington has a need to acquire Professional Planning and Landscape Architectural Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

WHEREAS, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

WHEREAS, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

WHEREAS, Clarke♦Caton♦Hintz has submitted a proposal indicating they will provide Professional Planning and Landscape Architectural Services for rates as detailed in the contract for a total amount not to exceed the amount appropriated for this service in the approved/adopted 2016 budget.

WHEREAS, Clarke♦Caton♦Hintz has completed and submitted a Business Entity Disclosure Certification which certifies that Clarke♦Caton♦Hintz has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Clarke♦Caton♦Hintz from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2016 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Clarke♦Caton♦Hintz as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that said contract shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED, that copies of this Professional Service Contract including the rate schedule are on file with the Municipal Clerk and are available there for public inspection; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Duffy to adopt this Resolution, seconded by Mr. Smith and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

Contract Negotiations / Professional Services / AEIS

The following resolution was offered for consideration:

#R-2016-24

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR INSPECTION SERVICES FOR THE LAKE CUSHETUNK DAM

WHEREAS, there exists a need in the Township of Readington for Professional Services; and

WHEREAS, The Local Public Contract Law (*N.J.S.A.40A:11-1 et seq.*) requires that the Resolution hiring a professional for professional services with competitive bids must be publicly advertised.

WHEREAS, the Chief Financial Officer’s Certification of the availability of funds is on file - (*N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2016 budget.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Readington as follows:

1. That the following contract has been awarded without competitive bidding as a “Professional Service” in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contract Law because the services rendered or to be performed are by persons authorized by law to practice their profession:

- AEIS (Advanced Engineering & Inspection Services) for inspection services for the Lake Cushetunk Dam at a cost of \$17,500.00

2. Said contract shall expire on December 31, 2016.

3. Copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection.

4. This Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Duffy to adopt this Resolution, seconded by Mr. Broten and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

Contract Negotiations / Professional Services / Princeton Public Affairs Group

The following resolution was offered for consideration:

#R-2016-25

**TOWNSHIP OF READINGTON
RESOLUTION**

WHEREAS, there exists a need in the Township of Readington for Professional Services; and

WHEREAS, the Local Public Contract Law (*N.J.S.A. 40A:11-1 et seq.*) requires that the Resolution hiring a professional for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Readington as follows:

1. That the following contract has been awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1) (a)* of the Local Public Contract Law because the services rendered or to be performed are by persons authorized by law to practice their profession:
 - Princeton Public Affairs Group (PPAG) to represent the Township on all governmental relations matters relating to the Township's legislative and regulatory matters at a rate of \$250 per hour not to exceed \$5,000.
2. Said contract shall expire on January 31, 2017.
3. Copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection.
4. This Resolution shall take effect immediately.

A **MOTION** was made by Mr. Smith to adopt this Resolution, seconded by Mr. Tropello and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

Contract Negotiations / Professional Services / Jeffrey Surenian & Associates

The following resolution was offered for consideration:

#R-2016-26

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
SPECIAL LITIGATION COUNSEL SERVICES**

WHEREAS, the Township of Readington has a need to acquire Special Litigation Counsel Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5*; and

WHEREAS, the term "non-fair and open contract," for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44A-8, et seq.*; and

Resolution #R-2016-26 cont'd:

WHEREAS, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

WHEREAS, Jeffrey R. Surenian, Esq., Jeffrey R. Surenian and Associates, LLC has submitted proposal indicating he will act as Special Litigation Counsel at the following rates: Attorney – \$185 per hour in addition to lower rates for supporting personnel; for the following matters:

Re: *Township of Readington Affordable Housing Obligations*

for a total amount not to exceed the amount appropriated for this service in the approved/adopted budget.

WHEREAS, Jeffrey R. Surenian, Esq., Jeffrey R. Surenian and Associates, LLC, has completed and submitted a Business Entity Disclosure Certification which certifies that Jeffrey R. Surenian, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Jeffrey R. Surenian, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer's Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2016 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Jeffrey R. Surenian, Esq., Jeffrey R. Surenian and Associates, LLC, as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that said contract shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED, that copies of this Professional Service are on file with the Municipal Clerk and are available there for public inspection; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

A MOTION was made by Mr. Broten to adopt this Resolution, seconded by Mr. Tropello and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

Contract Negotiations / Professional Services / River Net Computers LLC

The following resolution was offered for consideration:

#R-2016-27

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL COMPUTER AND PRINTER MAINTENANCE SERVICES

WHEREAS, the Township of Readington has a need to acquire Professional Computer and Printer Maintenance Services; and

Resolution #R-2016-27 cont'd:

WHEREAS, River Net Computers LLC has submitted a proposal indicating they will provide Professional Computer and Printer Maintenance Services at a rate of \$220 per month (\$2640 annually) and after two (2) *no charge* on-site visits, \$49.99 per visit plus \$85 per hour for a total amount not to exceed the amount appropriated for this service in the approved/adopted budget.

WHEREAS, the Chief Financial Officer's Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2016 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes entering into a contract with River Net Computers LLC as described herein; and

BE IT FURTHER RESOLVED, that said contract shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED, that copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

A MOTION was made by Mrs. Duffy to adopt this Resolution and approve the revised contract, seconded by Mr. Broten and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

Mayor Fort stated there was an additional Professional Services contract for a Special Planning Consultant:

The following resolution was offered for consideration:

#R-2016-28

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
SPECIAL PLANNING CONSULTANT**

WHEREAS, the Township of Readington has a need to acquire a Special Planning Consultant as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

WHEREAS, the term "non-fair and open contract," for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

WHEREAS, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

WHEREAS, Ricciplanning, LLC has submitted a proposal indicating they will render technical planning advice and assistance for rates as follows:

- Principal Planners - \$125.00 per hour.
- Project Planners - \$100.00 per hour.

for a total amount not to exceed the amount appropriated for this service in the approved/adopted budget.

Resolution #R-2016-28 cont'd:

WHEREAS, Ricciplanning, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Ricciplanning, LLC has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Ricciplanning, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer's Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2016 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Ricciplanning, LLC as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that said contract shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED, that copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Duffy to adopt this Resolution, seconded by Mr. Broten and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

Contract Negotiations / Cole (Block 67, Lot 12)

A **MOTION** was made by Mrs. Duffy to approve the form of revised contract for sale of Real Estate Development Rights for Block 67, Lot 12, seconded by Mr. Broten and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

Attorney-Client Privilege / Executive Session Minutes / December 21, 2015

A **MOTION** was made by Mr. Broten to approve the Executive Session Minutes of December 21, 2015 for content only, seconded by Mrs. Duffy with a vote of ayes all, nays none recorded. Mr. Smith abstained since he was not present at that meeting.

Attorney-Client Privilege / Executive Session Minutes / January 4, 2016

A **MOTION** was made by Mrs. Duffy to approve the Executive Session Minutes of January 4, 2016 for content only, seconded by Mr. Broten with a vote of ayes all, nays none recorded.

Potential Litigation / Affordable Housing

Mayor Fort stated that this matter remains in Executive Session.

Litigation / Solberg Aviation / Block 48, Lot 23; Block 55, Lot 33; Block 56, Lot 1, 3, 6 & 8; Block 39, Lot 24 and Block 67, Lot 2

Mayor Fort stated that this matter remains in Executive Session.

Litigation / 388 Route 22 Readington Realty Holdings, LLC v. Twp of Readington

Mayor Fort stated that this matter remains in Executive Session.

CONSENT AGENDA:

Mayor Fort read the following statement:

All items listed with an asterisk “*” are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Mr. Broten requested to remove the *Approval of Minutes of meeting of January 4, 2016* from the Consent Agenda.

- * 1. **APPROVAL OF MINUTES** of meeting of December 21, 2015
- * 2. ***Tax Lien Redemption***

The following resolution was offered for consideration:

READINGTON TOWNSHIP

HUNTERDON COUNTY, STATE OF NEW JERSEY

RESOLUTION

WHEREAS, an interested party has paid to the Tax Collector the amount necessary to redeem the lien on Block 37, Lot 36 and,

WHEREAS, it is the desire of the Tax Collector to refund to the lienholder the redemption amount.

NOW THEREFORE BE IT RESOLVED by the Township Committee that the Treasurer be authorized to refund the redemption amount of \$ 907.86, plus a premium paid in the amount of \$1,300.00, known as Tax Sale Certificate #2015-014, to the lienholder, FWDSL & Associates, LP.

- * 3. ***State of New Jersey Department of Environmental Protection Green Acres Program Enabling Resolution***

The following resolution was offered for consideration:

#R-2016-29

**STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES PROGRAM**

ENABLING RESOLUTION

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("State"), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Township of Readington has previously obtained a loan of \$3,250,000 and a grant of \$ 7,025,000 from the State to fund the following project(s):

*#1022-96-066
Greenway Initiative Acquisitions*

WHEREAS, the State and the Township of Readington intend to increase Green Acres funding by \$550,000; and

WHEREAS, the applicant is willing to use the State's funds in accordance with its rules, regulations and applicable statutes, and is willing to enter into an Amendment of the Agreement with the State for the above-named project;

NOW, THEREFORE, BE IT RESOLVED BY THE READINGTON TOWNSHIP COMMITTEE THAT:

1. The Mayor of the Township of Readington is hereby authorized to execute an agreement and any amendment thereto with the State known as Greenway Initiative Acquisitions, and;
2. The applicant has its matching share of the project, if a match is required, in the amount of \$550,000.
3. In the event the State's funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project, and;
4. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project.
5. This resolution shall take effect immediately.

* 4. *Release of Permit Fee / Block 3.01, Lot 5.01 (202 Halls Mill Road)*

* 5. *Release of Permit Fee / Block 3.01, Lot 5.01 (202 Halls Mill Road- Building A)*

* 6. *Resolution Appointment – Emergency Management Coordinator – Joel Kerwin*

The following resolution was offered for consideration:

#R-2016-30

**TOWNSHIP OF READINGTON
RESOLUTION**

APPOINTMENT - EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, the Township of Readington is currently in need of and Emergency Management Coordinator; and

WHEREAS, Joel R. Kerwin is qualified for this position;

Resolution #R-2016-30 cont'd:

NOW, THEREFORE BE IT RESOLVED by the Township Committee of Readington Township to appoint Joel R. Kerwin to the position of Emergency Management Coordinator for a 3 year term beginning 01/01/2016 ending 12/31/2018.

*** 7. Resolution Authorizing Disposal of Surplus Property**

The following resolution was offered for consideration:

#R-2016-31

RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Township of Readington is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Township of Readington is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE BE IT RESOLVED by the Township of Readington as follows:

1. The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract #A83453/T-2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Township of Readington.
2. The sale will be conducted online and the address of the auction site is govdeals.com
3. The sale is being conducted pursuant to Local Finance Notice 2008-09.
4. A list of the surplus property to be sold is as follows:

Year of Equip	Make	Model	Serial # or VIN	Item description
	Gledhill	10'	63074	Snow Plow
	Gledhill	10'	58642	Snow Plow
1996	Toro	325-D Groundsmaster	61047	Mower
	Henderson			Sander
	Henderson	T6508M5	2743966	Sander
	Henderson	T6508M5	2742966	Sander

5. The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
6. The Township of Readington reserves the right to accept or reject any bid submitted.

*** 8. Resolution Authorizing 2015 Vacation Carryover**

The following resolution was offered for consideration:

#R-2016-32

**TOWNSHIP OF READINGTON
 RESOLUTION**

WHEREAS, Section 8.3 of the *Readington Township Personnel Policies, Practices and Regulations* permits employees to carry over vacation days of the current year, and

WHEREAS, permission to do so must be granted by the Township Committee, and

WHEREAS, current year vacation days carried over into the subsequent year must be used by March 31, 2016 and

WHEREAS, the following employees have requested carry-over of the vacation time noted:

WHEREAS, the following employees have requested carry-over of the vacation time noted:

NAME	HOURS
Balogh	49
Barczyk	7
Brown, P.	12
Brown, R.	36.25
Carro	7
Clapp	36
DeJesso	40
Dewire	36
Donaruma	80.5
DuFosse	60
Farneski	25
Ferreiro	12
Fisch	8
Giuliano	25
Gould	39.5
Greco	24
Griffiths	24
Hall	31.5
Harms	31.5
Hoofatt	60
Hulcher	16
Insabella	24
Jesseman	24
Kennedy	16
Konn	102
Kovonuk	45.5
Liddane	31.5
Madeano	24
Mailler	43.25
Marcine	25
Marino	22
Mastro	61.75
Mekovetz	28
Medvetz	12
Parker	28
Paustian	8
Phares	48
Przewozny	32
Rindock	34
Rubino	7
Vurickio	24
Wester	12
Woolverton	36
Wright	24

* 9. **Resolution to Amend the 2016 Appointments**

The following resolution was offered for consideration:

#R-2016-33

**TOWNSHIP OF READINGTON
 RESOLUTION**

BE IT RESOLVED, that the following appointments have been *amended* for the year 2016:

2016 APPOINTMENTS

<u>POSITION</u>	<u>APPOINTMENT</u>	<u>TERM/YEARS</u>
PLANNING BOARD.....	JERRY COOK..... (CLASS II)	ONE YEAR
	RONALD P. MONACO.....(CLASS IV).....	ONE YEAR

* 10. **Payment of Bills** – (Complete bill list is on file in Clerk’s Office)

<u>Fund Description</u>	<u>Fund No.</u>	<u>Received Total</u>
CURRENT FUND	5-01	\$1,180,603.31
CURRENT FUND	6-01	\$ 840,586.71
SEWER APPROPRIATIONS	6-02	\$ 102,307.83
TRUST FUNDS	X-03	\$ 101,287.36
MISC REFUND, COUNTY TAX, LIENS	X-05	\$ 796,014.79
PAYROLL DEDUCTIONS	X-06	\$ 268,121.26
REG. & LOCAL SCHOOL TAX	X-07	\$5,429,064.46
CAPITAL	X-14	\$ 518,989.60
CAPITAL	X-15	\$ 39,569.00
TOTAL OF ALL FUNDS		\$9,276,544.32

A **MOTION** was made by Mrs. Duffy to approve the Consent Agenda, seconded by Mr. Broten and on Roll Call vote the following was recorded:

- Mr. Broten - Aye
- Mrs. Duffy -Aye
- Mr. Smith - Aye (*Mr. Smith was not present for the December 21, 2015 meeting*)
- Mr. Tropello - Aye
- Mayor Fort - Aye

APPROVAL OF MINUTES of meeting of January 4, 2016

Mr. Broten requested to have his comment to explain his *nay* vote included in the minutes. Mr. Broten added that he felt it was inappropriate for Mr. Smith to have voted on the appointment resolution since his spouse was one of the members appointed to a board.

A **MOTION** was made by Mr. Broten to approve the minutes of the January 4, 2016 with the amendments to include Mr. Broten’s comment with regard to the *nay* vote to the 2016 appointments resolution and also to reflect Mr. Smith abstaining from his vote to re-appoint his spouse, Christina Albrecht, as a Board of Health member, seconded by Mrs. Duffy with a vote of ayes all, nays none recorded.

COMMENTS FROM THE PUBLIC for items listed on the agenda only

There were none.

CORRESPONDENCE / OTHER INFORMATION

1. Memorandum dated December 16, 2015 from Judith Allen, Municipal Clerk, Delaware Township regarding **Resolution requesting the Delaware River Basin Commission to hold independent hearing related to the proposed PennEast Pipeline**. No action taken.
2. Memorandum dated December 16, 2015 from Denise Doolan, Clerk of Board of Chosen Freeholders regarding **County Ordinance – Land Development Standards Eliminating Fees for Subdivision and Site Plan Review**. No action taken.
3. Report from Juergen Huelsebusch, Chair, Open Space Advisory Board regarding **Annual Report – 2015**. No action taken.

NEW BUSINESS

1. **2016 Sewer Rate** – Memo dated January 7, 2016 from Michael Balogh, Tax Collector

A **MOTION** was made by Mr. Broten to maintain the 2016 sewer rate at an annual rate of \$440 per unit (\$110 per quarter), seconded by Mrs. Duffy and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	-Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

2. **An Ordinance Amending Bond Ordinance Numbered 04-2006 of the Township of Readington, in the County of Hunterdon, New Jersey, Finally Adopted February 21, 2006 in Order to Amend the Section 20 costs**

Mr. Broten asked for clarification on the terms of the bond in the event there was either no appeal or an unsuccessful appeal. Mrs. Duffy suggested that Mr. Broten consult with bond counsel.

The following ordinance was offered for introduction:

BOND ORDINANCE AMENDING BOND ORDINANCE NUMBERED 04-2006 OF THE TOWNSHIP OF READINGTON, IN THE COUNTY OF HUNTERDON, NEW JERSEY, FINALLY ADOPTED FEBRUARY 21, 2006, IN ORDER TO AMEND THE SECTION 20 COSTS

#01-2016

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF READINGTON, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section One. Section 6(d) of Bond Ordinance #04-2006 of the Township of Readington, in the County of Hunterdon, New Jersey (the "Township"), finally adopted February 21, 2006, which provides for acquisition of airport and land or interest in land for preservation, is hereby amended in its entirety to read as follows:

"An aggregate amount not exceeding \$4,300,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement."

Ordinance #01-2016 cont'd:

Section Two. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section Three. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

A ***MOTION*** was made by Mrs. Duffy to introduce this ordinance, seconded by Mr. Smith and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

The Public Hearing was scheduled for February 1, 2016 at 7:45 p.m.

*** 2. *State of New Jersey Department of Environmental Protection Green Acres Program Enabling Resolution***

This matter was addressed under the Consent Agenda.

*** 3. *Release of Permit Fee / Block 3.01, Lot 5.01 (202 Halls Mill Road)***

This matter was addressed under the Consent Agenda.

*** 4. *Release of Permit Fee / Block 3.01, Lot 5.01 (202 Halls Mill Road)***

This matter was addressed under the Consent Agenda.

*** 5. *Resolution Appointment – Emergency Management Coordinator – Joel Kerwin***

This matter was addressed under the Consent Agenda.

*** 6. *Resolution to Amend the 2016 Appointments***

This matter was addressed under the Consent Agenda.

ADMINISTRATOR'S REPORT

Administrator Mekovetz reported that the Environmental Commission is requesting consideration for a resolution required by the DEP prior to final approval for the 319(h) grant application.

The following resolution was offered for consideration:

#R-2016-34

GRANT AGREEMENT BETWEEN TOWNSHIP OF READINGTON AND THE STATE OF NEW JERSEY BY AND FOR THE DEPARTMENT OF ENVIRONMENTAL PROTECTION

GRANT IDENTIFIER:

TOWNSHIP OF READINGTON RESOLUTION

The Governing Body of the Township of Readington, New Jersey desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$650,000 to fund the following project:

Watershed Based Implementation Plan – Restoration of Holland Brook and Pleasant Run

THEREFORE, THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF READINGTON RESOLVES that Vita Mekovetz or the successor of the Administrator is authorized (a) to make application for such grant, (b) if awarded, to execute agreement with the State for a grant in an amount not less than \$650,000 and not more than \$650,000, and (c) any amendments thereto which do not increase the Grantee's obligations.

The Readington Township Committee authorizes and hereby agrees to in-kind services of \$38,600 over the four year period of the grant calendar as described in the attached document A.

The Grantee agrees to comply with all applicable federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

A **MOTION** was made by Mrs. Duffy to adopt this resolution, seconded by Mr. Broten and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	- Aye
Mayor Fort	- Aye

ATTORNEY'S REPORT

Attorney Dragan reported that the Reno property closed at the end of December.

COMMITTEE REPORTS

JOHN BROTEN

Mr. Broten reported that after a discussion with a resident regarding a recent accident on Route 22 and School Road he would be reaching out to Engineer O'Brien to try to renew contacts at the State level to address this hazardous intersection.

M. ELIZABETH DUFFY

Mrs. Duffy reported that the Township has an opportunity to apply for more seedlings this year and the deadline for application is February 12, 2016.

A **MOTION** was made by Mr. Smith to approve making an application for the tree seedlings, seconded Mr. Tropello with a vote of ayes all, nays none recorded.

Mrs. Duffy also reported that the Open Space Walk was well attended this past weekend.

BETTY ANN FORT

Mayor Fort reported that she attended the Three Bridges Fire Company Installation dinner on Saturday evening.

Mayor Fort also reported that Recreation and the Township will continue to run the Dog Park.

BEN SMITH

Mr. Smith stated that he had nothing further to report.

SAM TROPELLO

Mr. Tropeello stated that he had nothing further to report.

COMMENTS FROM THE PUBLIC

There were none.

COMMENTS FROM THE GOVERNING BODY

Mr. Broten commented that he attended the Annual Awards Dinner for the Rescue Squad at Beaver Brook and accepted a plaque awarded to the Township.

Mr. Smith requested that his salary as a Township Committeeperson be reduced to the allowable minimum and offered it for the Township's use.

As there was no further business, ***A MOTION*** was made by Mrs. Duffy at 8:40 p.m. to adjourn the meeting, seconded by Mr. Broten with vote of ayes all, nays none recorded.

Respectfully Submitted:

Vita Mekovetz, RMC/MMC/QPA
Municipal Clerk