

**READINGTON TOWNSHIP COMMITTEE  
MEETING – September 19, 2016**

Mayor Fort *calls the meeting to order at 6:30 p.m.* announcing that all laws governing the Open Public Meetings Act have been met and that this meeting has been duly advertised.

**PRESENT:** Mayor B. Fort, Deputy Mayor M. Duffy, Mr. J. Broten, Mr. B. Smith and Mr. S. Tropello

**ALSO PRESENT:** Administrator Mekovetz, Attorney S. Dragan

**ABSENT:** None

**EXECUTIVE SESSION:**

Clerk read the following Resolution:

**RESOLUTION**  
**EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-6 *et seq.*, the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee is of the opinion that such circumstances presently exist and desires to authorize the exclusion of the public from the portion of the meeting in accordance with the act;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter as set forth in the following Exhibit “A.”

**EXHIBIT A**

<b><u>Subject Matter</u></b>	<b><u>Basis Of Public Exclusion</u></b>	<b><u>Date Anticipated When Disclosed to Public</u></b>
Police Department.....	Personnel.....	Certain information at the discretion of the Township Committee tonight...other information will remain confidential
Raritan Valley Garbage Disposal.....	Contract Negotiations.....	“ “ “
Professional Services / Prosecutor.....	Contract Negotiations.....	“ “ “
Award of Bid / ..... Request for Competitive Contracting Proposals for the Provision of Sports Programs/Camps/Team Training	Contract Negotiations.....	“ “ “
Executive Session Minutes..... • September 6, 2016	Attorney-Client Privilege.....	“ “ “
Affordable Housing.....	Potential Litigation.....	“ “ “
Block 48, Lot 23; Block 55, Lot 33; Block 56, Lots 1, 3, 6 & 8; Block 67, Lot 2 (Solberg Aviation).....	Litigation.....	“ “ “

Solberg Aviation v. Township of ..... Litigation..... Readington Civil Action (Prerogative Writ)	“	“	“
388 Route 22 Readington Realty ..... Litigation..... Holdings	“	“	“
American Day CD Centers, LLC vs..... Litigation..... Twp. of Readington	“	“	“

It is anticipated at this time that the stated subject matter will be made public on or about the time set forth in Exhibit “A.”

2. This Resolution shall take effect immediately.

A **MOTION** was made by Mr. Broten to adopt this resolution, seconded by Mr. Smith with a vote of ayes all, nays none recorded.

The meeting reconvened at 9:20 p.m.

Mayor Fort led those present in the *Salute to the Flag*.

***Executive Session:***

***Personnel / Police Department***

A **MOTION** was made by Mr. Smith to promote Detective Sergeant Alexander HooFatt and Sergeant Christopher Heycock to permanent positions and advance to the Sergeant’s salary grade level as per Article XV, Sections (A) and (B) of the Sergeant’s contract effective August 23, 2016, seconded by Mr. Broten and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	-Aye
Mayor Fort	- Aye

***Contract Negotiations / Raritan Valley Garbage Disposal***

A **MOTION** was made by Mrs. Duffy to extend the Raritan Valley Garbage Disposal contract for two (2) years at the third year rate, seconded by Mr. Smith and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	-Aye
Mayor Fort	- Aye

***Contract Negotiations / Professional Services / Prosecutor***

Mayor Fort stated that this matter remains in Executive Session.

***Contract Negotiations / Award of Bid / Request for Competitive Contracting Proposals for the Provision of Sports Programs/Camps/Team Training***

The following resolution was offered for consideration:

**#R-2016-91**

**TOWNSHIP OF READINGTON  
RESOLUTION**

**WHEREAS**, Readington Township Recreation is in need of a Competitive Contracting Proposal for the Provision of Sports Programs/Camps/Team Training; and

**WHEREAS**, funds are available for this purpose.

**WHEREAS**, N.J.S.A. 40A:11-4.1 provides that a local contracting unit may use competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for certain purposes, including the aforementioned; and

**WHEREAS**, pursuant to N.J.S.A. 40A-114.3 (a), this Township Committee duly passed a resolution on July 18, 2016 authorizing the use of competitive contracting for the provision of said services; and

**WHEREAS**, one proposal was received from:

***US Sports Institute***

; and

**WHEREAS**, US Sports Institute’s proposal provided all required information and documents.

**WHEREAS**, the Purchasing Agent recommends the award of a competitive contract to US Sports Institute, 4 Somerset Street, Whitehouse Station.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Readington, County of Hunterdon as follows:

1. That a contract pursuant to competitive contracting in lieu of competitive bidding is hereby award to US Sports Institute based on fees provided and in accordance with the request for proposal document (on file in Clerk’s office) for a three (3) year contract period September 19, 2016 through September 19, 2019 with the option to renew an additional two (2) years.
2. That the Mayor and Municipal Clerk of the Township are hereby authorized and directed to execute the contract hereby awarded.
3. That said contract shall be charged to Line Item Appropriation or Account No. X-05-010-012.

**A MOTION** was made by Mr. Broten to adopt this resolution, seconded by Mr. Smith and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	-Aye
Mayor Fort	- Aye

***Attorney-Client Privilege / Executive Session Minutes / September 6, 2016***

**A MOTION** was made by Mrs. Duffy to approve the Executive Session Minutes of September 6, 2016 for content only, seconded by Mr. Broten with a vote of ayes all, nays none recorded.

***Potential Litigation / Affordable Housing***

Mayor Fort stated that this matter remains in Executive Session.

***Litigation / Solberg Aviation / Block 48, Lot 23; Block 55, Lot 33; Block 56, Lot 1, 3, 6 & 8; Block 39, Lot 24 and Block 67, Lot 2***

Mayor Fort stated that this matter remains in Executive Session.

***Litigation / Solberg Aviation v. Twp. of Readington Civil Action (Prerogative Writ)***

Mayor Fort stated that this matter remains in Executive Session.

***Litigation / 388 Route 22 Readington Realty Holdings, LLC vs. Twp. of Readington***

A **MOTION** was made by Mrs. Duffy to authorize Trishka Waterbury Ceil to represent the Township in the Prerogative Writ case, seconded by Mr. Broten and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	-Aye
Mayor Fort	- Aye

***Litigation / American Day CD Centers, LLC vs. Twp. of Readington***

Mayor Fort stated that this matter remains in Executive Session.

**CONSENT AGENDA:**

Mayor Fort read the following statement:

All items listed with an asterisk “\*” are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Mr. Broten requested to remove the *Payment of Bills* from the Consent Agenda for a separate discussion.

- \* 1. **APPROVAL OF MINUTES** of meeting of September 6, 2016
- \* 2. **Resolution Authorizing Education Services Commission of NJ Cooperative Purchases** (John Deere 4WD Loader)

The following resolution was offered for consideration:

**#R-2016-92**

**RESOLUTION AUTHORIZING  
EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY  
COOPERTIVE PURCHASES**

**WHEREAS**, the Township of Readington wishes to purchase a new 2016 John Deere 524K 4WD Loader, from an authorized vendor through The Educational Services Commission of New Jersey (formerly known as The Middlesex Regional Educational Services Commission) through a cooperative Bid; and

**WHEREAS**, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, *N.J.S.A. 40A:11-12*; and

**Resolution #R-2016-92 cont'd:**

**WHEREAS**, Jesco Inc., 118 St. Nicholas Ave, South Plainfield, NJ, 07080 has been awarded a Cooperative Contract through ESCNJ to furnish and deliver a 2016 John Deere 524K 4WD Loader and associated equipment; and

**WHEREAS**, the actual cost for the purchase of a 2016 John Deere 524K 4WD Loader, is expected not to exceed \$155,000.; and

**WHEREAS**, the purchasing agent recommends the utilization of this contract on the grounds that it represents the best price available; and

**WHEREAS**, the Chief Finance Officer has certified the availability of funds for this contract.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, that Jesco Inc. be awarded a contract for a 2016 John Deere 524K 4WD Loader and associated equipment; and

**BE IT FURTHER RESOLVED**, The Mayor and Township Clerk are hereby authorized to sign the contract documents necessary to effectuate the award of this contract. The Township Attorney shall review any and all contractual documents prepared in furtherance of this award; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

\* 3. **Resolution Authorizing Disposal of Surplus Property**

The following resolution was offered for consideration:

**#R-2016-93**

**RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY**

**WHEREAS**, the Township of Readington is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Township of Readington is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

**NOW THEREFORE BE IT RESOLVED** by the Township of Readington as follows:

1. The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract #A83453/T-2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Township of Readington.
2. The sale will be conducted online and the address of the auction site is govdeals.com
3. The sale is being conducted pursuant to Local Finance Notice 2008-09.

**Resolution #R-2016-92 cont'd:**

4. A list of the surplus property to be sold is as follows:

<b>Year of Equip</b>	<b>Make</b>	<b>Model</b>	<b>Serial # or VIN</b>	<b>Item description</b>
1999	GMC	1500	1GTEK19T2XE502072	Pickup
1994	Toro	Groundsmaster 325-D	30788-40237	Mower
2002	Ingersoll- Rand	95LA1	S01J00660	Air Digger

- 5. The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- 6. The Township of Readington reserves the right to accept or reject any bid submitted.

- \* 4. ***Release of Hunting Lease Security Deposit***  
 ♦ Cranford Rod and Gun Club (Thor Solberg Road / Block 57, Lot 2)
- \* 5. ***Social Affair Permit / Polish American Citizens Club of Whitehouse NJ***  
 (October 1, 2016)
- \* 6. ***Release of Developers Escrow / SAS (Block 4, Lot 1)***
- \* 7. ***Release of Board of Health Escrow / Eppley (Block 64, Lot 49)***
- \* 8. ***Release of Board of Health Escrow / Shendock (Block 67 Lot 1.05)***
- \* 9. ***Release of Board of Health Escrow / DiPaola (Block 57 Lot 11.01)***
- \* 10. ***Tax Lien Redemption***

The following resolution was offered for consideration:

**READINGTON TOWNSHIP**

**HUNTERDON COUNTY, STATE OF NEW JERSEY**

**RESOLUTION**

**WHEREAS**, an interested party has paid to the Tax Collector the amount necessary to redeem the lien on Block 95, Lot 12.084 and,

**WHEREAS**, it is the desire of the Tax Collector to refund to the lienholder the redemption amount.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee that the Treasurer be authorized to refund the redemption amount of \$1,280.31, plus a premium paid in the amount of \$300.00, known as Tax Sale Certificate #2014-025, to the lienholder, US Bank – Custodian for BV001 Trust & Creditors.

A **MOTION** was made by Mr. Broten to approve the Consent Agenda without the *Payment of Bills*, seconded by Mr. Smith and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	-Aye
Mayor Fort	- Aye

**COMMENTS FROM THE PUBLIC** for items listed on the agenda only

There were none.

**CORRESPONDENCE / OTHER INFORMATION**

1. Notice of Planning Board Hearing from Glenn Pantel, Esq., on behalf of Applicant Federal Insurance Company, regarding *Amended Preliminary and Final Site Plan Approval with Variances and a Design Waiver to Permit the Expansion of the Parking Facilities Located on the Property (Block 3.01, Lot 5.01 / 202 Halls Mill Road.)* No action taken.

**NEW BUSINESS**

1. *An Ordinance Amending and Supplementing the Code of the Township of Readington, County of Hunterdon, State of New Jersey Pertaining to Fees for Township Parks, Recreation Areas and Museum Facilities and Certain Application Procedures for Use thereof*

Administrator Mekovetz explained that the auditors had suggested that the Township have this ordinance in place in order to set the fees for the facility uses. Administrator Mekovetz asked the Committee if they wanted to consider different fees for use of the dog park for non-residents. Mr. Broten questioned whether the Township should be charging a fee for the use of the trails for horses. He provided pictures of trails indicating damage and manure along the trails. Mayor Fort acknowledged that it should be looked into if indeed a business is charging a fee to ride on the Township trails.

The following ordinance was offered for introduction:

***AN ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE TOWNSHIP OF READINGTON, COUNTY OF HUNTERDON, STATE OF NEW JERSEY PERTAINING TO FEES FOR TOWNSHIP PARKS, RECREATION AREAS AND MUSEUM FACILITIES AND CERTAIN APPLICATION PROCEDURES FOR USE THEREOF***

***ORDINANCE #11- 2016***

***BE IT ORDAINED***, by the Mayor and Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey as follows (new language is underlined thus \_\_; deletions are marked thus: [ ]):

***SECTION 1.*** Chapter 119 of the Code of the Township of Readington entitled “Fees ” is hereby amended to provide the following new Articles:

**Article III, “Fees for Use of Readington Parks, Recreation Programs/Activities and Recreation Facilities”**

**Sec. 119-7. Policy.**

In the interest of public safety and for the regulation of the use of public buildings and/or park property, it is deemed necessary to establish a procedure for granting permission and establishing fees when such public area is requested for use by persons and organizations other than the Township’s Department of Recreation for public programs and services.

**Ordinance #11-2016 cont'd:**

**Sec. 119-8. Requests.**

Requests for use of recreation facilities or park property use shall be made to the Readington Township Department of Recreation (“Recreation Department”) by submitting a Facility Use Request Form to the Recreation Department beginning January 1 for the calendar year . Requests must include:

- A. Names and addresses of the applicant and responsible person.
- B. Specific description of the use planned for the property and estimated attendance.
- C. Certificates of insurance meeting the Township’s current requirements.
- D. An Internal Revenue Service determination letter evidencing that the applicant is a non-profit organization, if applicable.

The specific requirements of the application and regulations for use of the Township’s fields, pavilions and picnic areas are on file with the Township Recreation Department and may be amended from time to time.

Requests will be granted based on availability on a first come, first serve basis. Notwithstanding, Readington Township Recreation activities have first priority in scheduling of events. Payment in full is due at the time of the request.

If the request is for such a use other than provided for herein, or in such a manner as may require an extraordinary facility or service, or involves additional permits, then such written application shall be subject to advance written approval by the Township Committee as set forth in Ch. 168-1 et seq of this Code.

**Sec. 119-9 Fee Policy.**

- A. All fees must be paid in advance to the Readington Township Recreation Director. Fees are non-refundable unless the Recreation Department cancels.
- B. All food concession monies and fees must be deposited into the Readington Township Recreation Trust Account unless otherwise authorized by the Township Administrator or Chief Financial Officer.
- C. Cancellations of contracts for fields, park or picnic area usage may occur if the Township Recreation Director or Public Works Director determines that renovation or maintenance of such areas is needed.

**Sec. 119-10 Recreation Facility Fee Schedule**

<u>PAVILIONS</u>	<u>RESIDENT</u>	<u>NONRESIDENT</u>
<b>Pickell &amp; Summer Road</b> Family 1-30 persons	\$30.00	\$ 45.00
Family 31-100 persons	\$45.00	\$ 85.00
Corporate 1-100 persons	\$100.00	\$180.00
<b><u>Additional Group Size</u></b>		
101-200 persons	Family \$70.00/Corp. \$125.00	Family \$105.00/Corp.\$230.00
202-250 persons	Family \$95.00/Corp. \$150.00	Family \$180.00/Corp.\$260.00
251-300 persons	Family \$120.00/Corp.\$175.00	Family \$230.00/Corp. \$310.00
301-350 persons	Family \$145.00/Corp. \$195.00	Family \$280.00/Corp.\$360.00
351-400 persons	Family \$170.00/Corp. \$215.00	Family \$330.00/Corp. \$410.00
<b><u>Beer &amp; Wine Permit</u></b>	Family \$50.00	\$100.00
	Corporate \$150.00	\$300.00

**Ordinance #11-2016 cont'd:**

<u>FIELD USE ALL PARKS</u>	<u>RESIDENT</u>	<u>NON-RESIDENT</u>
Ball Fields (one time use)	\$30.00/\$50.00 lined	\$35.00/\$55.00 lined
Soccer	\$30.00	\$35.00
Corporate	\$40/\$60.00 lined	\$80.00/\$100.00 lined
Ballfield League (9 game minimum)	\$50.00	\$55.00
Tournament Rate (3 field minimum)	\$50.00 per field/per day	
Camp Fee per field	\$50.00 per day	\$50 per day

Season Field Use with scheduling priority by Non-Profit Leagues: \$20 per player/maximum \$7,000 for use of four fields for a four-month season. Note: Applicants are required to adjust their dates for Readington Recreation Programs upon request.

**DOBOZYNSKI COTTAGE**

General meeting room use	\$20.00	\$40.00
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**Sec. 119-11. NON-PROFIT AND AFFILIATED GROUPS**

Non-profit and affiliated groups shall be charged a reduced rate of 75% of the regular cost for any pavilion rentals Monday through Friday (Full cost shall be charged on weekends).

**Sec. 119-12. RE-BOOKING POLICY.**

Facility fee reservation fees may be credited toward another available date, if notice of a weather-related cancellation is provided to the Recreation Department Office, by calling (908) 534-9752 PRIOR to the event start time, on the scheduled reservation date. Re-booking will only be accommodated on a one-time basis.

**Sec. 119-13 RECREATION PROGRAM/ACTIVITY FEE SCHEDULE**

<u>PROGRAM/ACTIVITY</u>	<u>FEE</u>	<u>PROGRAM TYPES</u>
<u>Adult Sports</u>	<u>\$30-\$770</u>	<u>Men’s Softball League, Women’s Softball League, Men’s Basketball, Men’s Basketball Open Gym, Sunday Pickup Basketball 50+, Coed Volleyball, Coed Indoor Soccer, Fall Ball, etc.</u>
<u>Children’s Sports</u>	<u>\$0-\$660</u>	<u>Recreation Soccer, Recreation Softball, Recreation Basketball, Lacrosse, Field Hockey, Flag Football, Volleyball, Travel Soccer, Travel Basketball, Fencing, etc.</u>
<u>Enrichment</u>	<u>\$0-\$182</u>	<u>Art Classes, CPR, Gardening, Golf Lessons, Pre-K Classes, Parents and Me Classes, Dance Sports Clinics, etc.</u>
<u>Fitness</u>	<u>\$15-\$172</u>	<u>Karate, Aerobics, Yoga, TRX, Speed &amp; Agility, Self-defense, etc.</u>
<u>Outdoor Adventure</u>	<u>\$0-150</u>	<u>Ski Club, Hikes, etc.</u>
<u>Special Events</u>	<u>\$0-\$100</u>	<u>Memorial Day Parade, Halloween, Sport Extravaganza, Tennis Open House, etc.</u>
<u>Summer Camps</u>	<u>\$100-\$984</u>	<u>Summer Rec, Science, Theatre, Art, Sports, etc.</u>
<u>Tennis</u>	<u>\$0-\$500</u>	<u>Lessons, Leagues, Teams, etc.</u>

**Ordinance #11-2016 cont'd:**

<u>Tournaments</u>	<u>\$100-\$413</u>	<u>Holiday Basketball, Softball, Soccer, 3 on 3 Basketball, etc.</u>
<u>Trips and Tours</u>	<u>\$8-\$200</u>	<u>Amusement Park Tickets, Summer Rec Trips, Day Trips, Ski Tickets, etc.</u>

**Sec. 119-14 SCHOLARSHIPS FOR READINGTON TOWNSHIP RESIDENTS**

Scholarships shall be limited to one (1) per child, per season, when available. Residents who qualify for the Federal Reduced Lunch program shall pay 50% of the program fee. Residents who qualify for the Free Lunch program shall pay 25% of the program fee. Documentation in support of scholarship applications must be provided to and placed on file with the Recreation Department and shall be kept confidential, as required by law.

**Sec. 119-15 REFUND POLICY**

Any programs or activities cancelled by the Recreation Department shall receive a full refund. All other cancellations must be received by the Recreation Department TWO WEEKS in advance and shall be subject to a \$25.00 administrative fee. If the cancellation is for a program for which uniforms/supplies have already been ordered, the cost will be deducted. No refunds will be processed for cancellations received less than ONE WEEK in advance of the program/activity start date. No refunds will be processed for programs costing \$10 or less. There are no refunds for weather cancellations for athletics.

**Article IV, “Fees for Use of Readington Museums Facilities”**

**Sec. 119-16. Policy**

The following fees and procedures pertain to the Readington Museums facilities which are owned by the Township and presently include the Eversole-Hall House, Cold Brook School and Bouman-Stickney Farmstead.

**Sec. 119-17. Reservation of Museum Facilities.**

Requests to use the Readington Museum Facilities shall be made at least 60 days in advance, utilizing the forms provided by the Readington Museum Director. Applications shall be subject to review and approval by both the Readington Museum Committee and the Township Committee.

Rules for the use of the museum facilities are on file with the Readington Museum Director and may be amended from time to time.

**119-18 Deposits and cancellations.**

(A) A \$500.00 deposit shall be required for all rentals and shall be included with the applicant’s completed rental application. Checks should be made payable to the “Readington Museums Trust” unless otherwise directed.

(B) In the event of cancellation for any reason, \$150.00 of the deposit paid shall become non-refundable.

**Sec. 119-19 Fees for Readington Museum Facilities**

<u>Readington Twp. Residents/Non-profits</u>	<u>General Public and Corporate</u>
<u>Barn Rental ONLY \$200</u>	<u>Barn Rental ONLY \$400</u>
<u>Grounds Rental ONLY \$100</u>	<u>Grounds Rental ONLY \$200</u>
<u>Barn and Ground Rental \$250</u>	<u>Barn and Ground Rental \$500</u>

**Article V, Fees for the Use of the Readington Dog Park in Hillcrest Park**

**Sec. 119-20. Policy**

In the interest of maintaining the public health, safety and welfare, the following fees and procedures pertain to the use of the Readington Dog Park located in Hillcrest Park.

**Ordinance #11-2016 cont'd:**

**Sec. 119-21. Use of Dog Park.**

Use of the Readington Dog Park shall be by members only. Membership is annual and is open to both residents and non-residents. Requests to use the Readington Dog Park shall be made utilizing the forms provided by the Readington Township Recreation Director. Applications shall be subject to prior review and approval by the Recreation Director and shall require the Applicant to, among other things, provide acceptable proof of ownership of the dog(s) proposed to be using the park, immunization requirements, licensing and insurance. Applicants must also sign the Township's Release of Liability form.

Rules for the use of the dog park are on file with the Readington Recreation Department and may be amended from time to time.

**Sec. 119-22. Fees for the Dog Park.**

Annual Membership Fee (Covers Jan. 1 through December 31):

Readington Township Residents: \$20.00 for the first dog; \$10.00 each additional dog

**SECTION 2.** The following amendments are hereby made to Chapter 168 of the Code of the Township of Readington entitled "Parks and Recreation Areas". New language is underlined thus \_\_\_\_\_; deletions are marked thus [ ]:

**Sec. 168-4 Permits required for certain activities.**

A permit authorizing a person or organization the use of a township park, park area or facility of the Committee for a purpose other than for which fees are set forth in Sec. 119-1 et seq. of this Code or in such a manner as may require an extraordinary facility or service may be granted upon written application<sup>8</sup> to the Committee and the receipt of written approval. Said application must be received by the Committee no later than 14 business days prior to the proposed date of use. All conditions of the permit must be adhered to, and any violation by the permit holder, his, her, its or their agents or employees of the terms and conditions, rules or regulations, or any falsifications thereof, shall constitute grounds for its revocation by the Committee or by its authorized representative, whose action thereon shall be final. Groups of 20 or more persons wishing to use a township park, park area or facility under this section shall apply for a group permit.

**[Sec. 168-7 Fees.]**

[A. A calendar year annual fee of \$5 per person shall be paid for a permit for use of the tennis court].

[B A fee of \$10 per day shall be paid for a group permit to use the township park, park area or facility]

**Sec. 168-2[2]1 Use by groups.**

[A. Groups of 50 or more persons wishing to use a township park for a picnic or outing shall apply for a group permit, with said application being received by the Committee at least 14 days prior to the proposed use].

[B] A. No person or organization shall conduct any public meeting, exhibition, parade, concert or entertainment of any kind or similar group gathering or erect any structure, stand, sign, tent or platform or utilize any loudspeaker, public-address system or amplifier without a permit issued by the township. Such permit shall be applied for in writing and must be received by the Committee at least 14 business days prior to the proposed use and may be approved with conditions in the interest of protecting public safety and welfare, or, denied if determined to be contrary to Township ordinances or park rules and regulations.

[C] B. Adult supervision of children's groups shall be required at all times.

**SECTION 4.** All remaining sections of Chapter 168 of the Readington Code shall be renumbered, in numerical order, to coordinate with the deletion of current Section 168-7 listed in Section 3 above of this Ordinance.

**SECTION 5. Repealer.**

Any and all ordinances and resolutions or parts thereof which are inconsistent with this ordinance are repealed.

**Ordinance #11-2016 cont'd:**

**SECTION 6. Severability.**

If the provision of any article, section, subsection, paragraph, subdivision or clause of this Ordinance shall be judged invalid by any Court of competent jurisdiction, such Order or Judgment shall not affect or invalidate the remainder of any such article, section, subsection, paragraph or clause and, to this end, the provisions of this Ordinance are hereby declared to be severable.

**SECTION 7. Effective Date.**

This ordinance shall take effect immediately upon final adoption and publication according to the law of the State of New Jersey.

A **MOTION** was made by Mr. Broten to introduce this ordinance, seconded by Mrs. Duffy and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mr. Smith	- Aye
Mr. Tropello	-Aye
Mayor Fort	- Aye

*The Public Hearing was scheduled for October 3, 2016 at 7:45 p.m.*

2. **Requesting Permission to Use Tower Field Trails for Annual Halloween Trail Ride** – memo from Janet Agresti

A **MOTION** was made by Mrs. Duffy to approve the Halloween Ride, seconded by Mr. Tropello with a vote of ayes all, nays none recorded.

3. **Application for Special Events Permit** – 20<sup>th</sup> Anniversary Party for Hunterdon Brewing Company / September 30, 2016

A **MOTION** was made by Mr. Smith to approve the Application for Special Events permit, seconded by Mr. Broten with a vote of ayes all, nays none recorded.

4. **Release of Landscaping Performance Bond / Hunterdon Hills Animal Hospital** – memo dated September 14, 2016 from Engineer O'Brien

The following resolution was offered for consideration:

**#R-2016-94**

**TOWNSHIP OF READINGTON  
RESOLUTION**

**WHEREAS**, Hunterdon Hills Vet Corp. did on August 31, 2016 file a written request with the Township of Readington for a release of Cash Performance Guarantee Check #5580 in the amount of \$3,211.20 and Performance Bond LOC # 1S0011855 in the amount of \$28,900.89 for landscaping work completed on Block 21.13, Lot 7;

**WHEREAS**, the Township Engineer has confirmed that the work has been done by Hunterdon Hills Vet Corp. on said property; and

**WHEREAS**, the Township Engineer has released the Cash Performance Guarantee Check #5580 and Performance Bond LOC # 1S001185, as indicated in his memo dated September 14, 2016 based upon the Municipal Land Use Law.

**Resolution #R-2016-94 cont'd:**

<b>BOND OR CHECK</b>	<b>PERFORMANCE GUARANTY</b>	<b>REMAIN PERFORM GUARANTY</b>
Letter of Credit #1S0011855	\$28,900.80	\$0
Check # 550	\$3,211.20	\$0
<b>TOTAL</b>	<b>\$32,112.00</b>	<b>\$0</b>

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, that authorization is hereby given to release Cash Performance Guarantee Check #550 and Performance Bond LOC # 1S0011855 as recommended by the Township Engineer; and

**BE IT FURTHER RESOLVED**, that a two (2) year maintenance guaranty shall be posted in the amount of \$4,014.00 as calculated by the Township Engineer.

**BE IT FURTHER RESOLVED**, that authorization is given to the Township Clerk to forward copies of this Resolution approving these released amounts to the applicant.

**A MOTION** was made by Mr. Broten to adopt this resolution, seconded by Mrs. Duffy and on Roll Call vote the following was recorded:

- Mr. Broten - Aye
- Mrs. Duffy -Aye
- Mr. Smith - Aye
- Mr. Tropello -Aye
- Mayor Fort - Aye

\* 5. **Resolution Authorizing Education Services Commission of NJ Cooperative Purchases** (John Deere 4WD Loader)

This matter was addressed under the Consent Agenda.

\* 6. **Resolution Authorizing Disposal of Surplus Property**

This matter was addressed under the Consent Agenda.

\* 7. **Release of Hunting Lease Security Deposit**  
 ♦ Cranford Rod and Gun Club (Thor Solberg Road / Block 57, Lot 2)

This matter was addressed under the Consent Agenda.

\* 8. **Social Affair Permit / Polish American Citizens Club of Whitehouse NJ**  
 (October 1, 2016)

This matter was addressed under the Consent Agenda.

\* 9. ***Release of Developers Escrow / SAS (Block 4, Lot 1)***

This matter was addressed under the Consent Agenda.

\* 10. ***Release of Board of Health Escrow / Eppley (Block 64, Lot 49)***

This matter was addressed under the Consent Agenda.

\* 11. ***Release of Board of Health Escrow / Shendock (Block 67 Lot 1.05)***

This matter was addressed under the Consent Agenda.

\* 12. ***Release of Board of Health Escrow / DiPaola (Block 57 Lot 11.01)***

This matter was addressed under the Consent Agenda.

*Mayor Fort requested to add the following item to New Business:*

13. ***Application for Special Events Permit & Request to Waive Fees –Hunterdon County Cultural Heritage Commission / World Music Day, October 1, 2016***

***A MOTION*** was by Mr. Broten to forego the Special Event Permit fee and approve the event, seconded by Mrs. Duffy with a vote of ayes all, nays none recorded.

#### ***ADMINISTRATOR'S REPORT***

Administrator Mekovetz stated that she had nothing further to report.

#### ***ATTORNEY'S REPORT***

Attorney Dragan stated that she had nothing further to report.

#### ***COMMITTEE REPORTS***

##### **JOHN BROTEN**

Mr. Broten reported that there was some damage due to the rain where the pipeline went through on the Stickney property, but Transco has restored the property.

##### **M. ELIZABETH DUFFY**

Mrs. Duffy stated that the commercial operation that is being run on Round Mountain White Trail is not appropriate in that zone. Mrs. Duffy also reported that the signage posted for the horse trails "*Trails Closed*" is due to erosion on the trails. The Committee requested that Attorney Dragan research Round Valley Trail Rides and the zoning for this area to determine if this is a permitted use in this zone.

Mrs. Duffy also provided information in response to Mr. Tropello's comments at a previous meeting regarding properties listed on the Township's Recreation and Open Space Inventory (ROSI) clarifying that the properties that are listed as "unfunded" are owned by the Township, not the State.

**BEN SMITH**

*Payment of Bills* – (Complete bill list is on file in Clerk’s Office)

<u>Fund Description</u>	<u>Fund No.</u>	<u>Received Total</u>
CURRENT FUND	6-01	\$ 979,174.32
SEWER APPROPRIATIONS	6-02	\$ 103.00
TRUST FUNDS	X-03	\$ 22,416.82
MISC REFUND, COUNTY TAX, LIENS	X-05	\$ 6,751.59
PAYROLL DEDUCTIONS	X-06	\$ 138,965.36
2014 CAP. IMPROVEMENTS	X-14	\$ 850.00
2016 CAP. IMPROVEMENTS	X-16	\$ 448,935.66
<b>TOTAL OF ALL FUNDS</b>		<b>\$ 1,597,196.75</b>

Mr. Broten questioned why certain legal bills were not being paid of the Township. Mr. Smith explained that the CFO could not over expend the line item and outstanding invoices would be processed for payment after November after a transfer was done. Mr. Broten stated that according to his calculations the line item was already over expended. Administrator Mekovetz said she would meet with the CFO to determine if this has been done.

A **MOTION** was made by Mr. Broten to approve the bill list, seconded by Mr. Smith and on Roll Call vote the following was recorded:

Mr. Broten - Aye  
Mrs. Duffy -Aye  
Mr. Smith - Aye  
Mr. Tropello -Aye  
Mayor Fort - Aye

**SAMUEL TROPELLO**

Mr. Tropello reported that rechargeable batteries can be dropped off for recycling at Radio Shack.

**BETTY ANN FORT**

Mayor Fort reported that she is planning a meeting to discuss flooding issues and stated that she would be inviting the follow to attend:

*Stephen Foster*  
*Steven Souza*  
*Raritan Watershed*  
*Senator Bateman*  
*Department of Environmental Protection*  
*Engineer Rob O’Brien*

**COMMENTS FROM THE PUBLIC**

Suzanne Nagle, High Ridge Court, commented on the Readington Trails.

Ken Garvey, Pleasant Run Road, commented on flooding issues in the Township.

Todd Terricone, Lamington Road, thanked the Committee for the recent posting of speed signs.

**COMMENTS FROM THE GOVERNING BODY**

There were none.

As there was no further business, *A MOTION* was made by Mrs. Duffy at 10:30 p.m. to adjourn the meeting, seconded by Mr. Broten with vote of ayes all, nays none recorded.

Respectfully Submitted:

Vita Mekovetz, RMC/MMC/QPA  
Municipal Clerk