

**READINGTON TOWNSHIP COMMITTEE
MEETING – DECEMBER 27, 2007**

Mayor Shamey *called the meeting to order at 6:45 p.m.* announcing that all laws governing Open Public Meetings Act have been met and that this meeting has been duly advertised.

PRESENT: Mayor G. Shamey, Deputy Mayor T. Auriemma, Mrs. J. Allen, Mr. F. Gatti and Mrs. B. Muir

ABSENT: Attorney Dragan

ALSO PRESENT: Administrator Mekovetz

Mayor Shamey led those present in the *Salute to the Flag*.

CONSENT AGENDA:

A **MOTION** was made by Mr. Gatti to remove items #1 and #2 under “New Business” from the Consent Agenda and consider them in their normal sequence on the agenda. This motion was seconded by Mrs. Allen with a vote of ayes all, nays none recorded.

1. **Payment of the Bills.**

<u>Fund Description</u>	<u>Fund No.</u>	<u>Received Total</u>
CURRENT FUND APPROPRIATION	001	\$ 520,920.61
SEWER APPROPRIATION	002	\$ 2,478.40
TRUST APPROPRIATION	003	\$ 12,963.23
MISC. REFUND, COUNTY TAX, LIENS	005	\$ 880,507.79
PAYROLL DEDUCTIONS	006	\$ 253,776.41
 TOTAL OF ALL FUNDS:		 \$ 1,670,646.44

A **MOTION** was made by Mr. Gatti to approve the items as listed on the consent agenda. This motion was seconded by Mrs. Allen and on Roll Call vote the following was recorded:

Mrs. Allen	-	Aye	
Mr. Auriemma	-		Aye
Mr. Gatti	-	Aye	
Mrs. Muir	-	Aye	
Mayor Shamey	-	Aye	

CORRESPONDENCE/OTHER INFORMATION:

NONE.

OLD BUSINESS:

NONE.

NEW BUSINESS:

1. **Resolution to Cancel Outstanding Checks.**

Mr. Gatti asked about the cancellation of checks from the Recreation Trust. He said some look like pay checks. He asked if the checks would have been voided at the time they were found missing.

Administrator Mekovetz said she will confirm that with Finance.

**TOWNSHIP OF READINGTON
RESOLUTION
OUTSTANDING CHECKS TO BE VOIDED
R-2007-128**

Account	Date	Check #	Vendor	Amount
Recreation Trust	4/8/2006	151	Kevin Kucharski	\$ 575.00
Recreation Trust	4/8/2006	152	Andrew Laird	125.00

Resolution to Cancel Outstanding Checks – continued:

Account	Date	Check #	Vendor	Amount
Recreation Trust	7/18/2006	396	Anthony Piano	75.00
Recreation Trust	9/6/2006	519	Kim Yousey	100.00
Recreation Trust	9/6/2006	521	Lori Romeo	50.00
Recreation Trust	9/6/2006	529	Ann Moore	50.00
Recreation Trust	11/2/2006	709	Jim Schoonover	75.00
Recreation Trust	11/2/2006	710	Readington Athletic Booster Club	500.00
Recreation Trust	11/28/2006	744	Rich Mansdoefer	75.00
Recreation Trust	12/18/2006	778	Warren Volleyball Assoc.	180.00
Recreation Trust	12/19/2006	783	Zac Toman	144.00
	Total for Recreation Trust			\$ 1,949.00
Current	9/18/2006	23212	Ian Jones/Lori Price	\$ 77.61
Current	9/18/2006	23237	Brian David & Janice Pohleg	50.35
Current	10/16/2006	23420	Robert & Lynn Liesch Trustees	239.26
Current	12/4/2006	23761	Specialty Fabrication & Design	100.00
Current	2/5/2007	24157	Purchase Power-Postage	2,520.00
	Total for Current Account			\$ 2,987.22
Net Payroll	8/25/2006	62130	G. Esakoff	\$ 77.44
	Total for Net Payroll			\$ 77.44
	Total Amount of Checks to be Voided			\$ 5,013.66

2. **2007 Budget Appropriation Transfers** – resolution.

Mr. Gatti asked about three (3) items in the transfer resolution – Tax Collector, Police, Recycling.

Administrator Mekovetz said as it is the end of the year, all departments were asked to submit outstanding bills. It could also be that funds were transferred out of particular areas earlier in the year.

The following Resolution was offered for consideration:

**TOWNSHIP OF READINGTON
 RESOLUTION
 R-2007-129**

PURSUANT TO *NJSA* 40A:4-58, a municipality may make budget appropriation transfers during the last two months of the fiscal year,

WHEREAS, there appears to be insufficient funds in the following 2007 appropriation accounts to meet the demands thereon for the balance of the year, viz:

Current Fund:	
Salaries and Wages:	Other Expenses:
Tax Collector	Municipal Court
Planning Board	Recycling
Police	Group Health Insurance
	Gasoline
	Fire Hydrant Service

WHEREAS, there appears to be a surplus in the following accounts, over and above the demand deemed to be necessary for the balance of the current year, viz:

Current Fund:	
Salaries and Wages:	Other Expenses:
Construction Official	Revision of Tax Map
Administrative and Executive	Administrative and Executive
Finance	Tax Assessor
Tax Assessor	Prosecutor
Municipal Court	Board of Adjustment
Engineer	Environmental Commission
Buildings and Grounds	Snow Removal
Roads	Street Lighting

2007 Budget Appropriation Transfers – continued:

Current Fund:	
Salaries and Wages:	Other Expenses:
Museum Committee	Public Assistance
	Senior Citizen Expenses
	Public Libraries
	Historic Preservation
	Social Security
	Emergency Management

NOW THEREFORE BE IT RESOLVED, that in accordance with the provision of NJS 40A:4-58 part of the surplus in the accounts heretofore mentioned be and same hereby transferred to the accounts mentioned as being insufficient, to meet the current demands; and,

BE IT RESOLVED, that the Chief Financial Officer is hereby authorized and directed to make the following 2007 appropriation transfers:

<u>NO.</u>	<u>CURRENT FUND:</u>	<u>FROM</u>	<u>TO</u>
	Inside Caps:		
	Salaries and Wages:		
023-100	Construction Official	\$ 8,200.00	
101-100	Administrative and Executive	5,000.00	
103-100	Finance	5,500.00	
104-100	Tax Assessor	1,300.00	
107-100	Municipal Court	3,100.00	
109-100	Engineer	1,000.00	
110-100	Buildings and Grounds	47,000.00	
301-100	Roads	4,200.00	
605-100	Museum Committee	12,900.00	
	Other Expenses:		
041-200	Revision of Tax Map	2,000.00	
101-200	Administrative and Executive	5,500.00	
104-200	Tax Assessor	2,000.00	
108-200	Prosecutor	4,000.00	
112-200	Board of Adjustment	2,400.00	
113-200	Environmental Commission	1,000.00	
302-200	Snow Removal	3,000.00	
303-000	Street Lighting	6,000.00	
502-200	Public Assistance	2,500.00	
603-200	Senior Citizen Expenses	900.00	
604-200	Public Libraries	1,200.00	
608-200	Historic Preservation	1,200.00	
802-001	Social Security	15,000.00	
824-200	Emergency Management	1,000.00	
	Salaries and Wages:		
105-100	Tax Collector		\$ 11,000.00
111-100	Planning Board		2,200.00
201-100	Police		10,500.00
	Other Expenses:		
107-200	Municipal Court		2,000.00
401-300	Recycling		12,000.00
117-700	Group Health Insurance		95,000.00
702-004	Gasoline		2,000.00
701-001	Fire Hydrant Service		1,200.00
	<u>Totals</u>	<u>\$135,900.00</u>	<u>\$ 135,900.00</u>

A **MOTION** was made by Mr. Gatti to adopt this Resolution, seconded by Mrs. Allen and on Roll Call vote the following was recorded:

Mrs. Allen	-	Aye	
Mr. Auriemma	-		Aye
Mr. Gatti	-	Aye	
Mrs. Muir	-	Aye	

NEW BUSINESS – continued:

3. **Payment of the Bills.**

This item was addressed under the Consent Agenda.

COMMENTS FROM THE PUBLIC:

Mayor Shamey asked for comments from the public. There were none.

COMMENTS FROM THE GOVERNING BODY:

Mayor Shamey asked for comments from the Governing Body.

Mr. Gatti also asked that the following Executive Session item be added to the agenda:

Personnel/Municipal Court.

PSE&G

Mrs. Allen suggested that the Township contact Brian Hartell and Dave Hollenbeck, Regional Public Affairs Manager, from PSE&G and ask that they do not cut any trees on property owned by Readington Township unless and until the Township has a meeting with them to discuss the environmental impact. They have given us maps where they will be coming through. Right now they're in Branchburg and they're heading this way, and there are a number of properties owned by Readington on this map.

A MOTION was made by Mrs. Allen to send a letter to PSE&G asking that they do not cut any trees on property owned by Readington Township unless and until the Township has a meeting with them to discuss the environmental impact. This motion was seconded by Mrs. Allen with a vote of ayes all, nays none recorded.

EXECUTIVE SESSION:

Clerk read the following Resolution:

RESOLUTION
EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-6 *et seq.*, the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances presently exist and desires to authorize the exclusion of the public from the portion of the meeting in accordance with the act;

NOW, THEREFORE, BE IT RESOLVED by the Township of Readington, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter as set forth in the following Exhibit "A":

EXHIBIT A

Subject Matter

Basis of Public Exclusion

Date Anticipated
When Discussion Will
Be Disclosed to Public

Municipal Court..... Contract Negotiations.....

Certain information at the discretion of the Township Committee tonight... other information will remain confidential

2. It is anticipated at this time that the stated subject matter will be made public on or about the time set forth in Exhibit “A.”

EXECUTIVE SESSION RESOLUTION – continued:

3. This Resolution shall take effect immediately.

A ***MOTION*** was made at 7:00 p.m. by Mrs. Muir to adopt this Resolution, seconded by Mrs. Allen with a vote of ayes all, nays none recorded.

The meeting reconvened at 8:25 p.m.

Mayor Shamey led those present in the ***Salute to the Flag***.

Mayor Shamey announced that the following business was completed during Executive Session:

Personnel – Municipal Court

Mayor Shamey said that this matter will remain in Executive Session.

ADJOURNMENT

As there was no further business, a motion was made by Mr. Gatti at 8:30 p.m., seconded by Mrs. Muir with a vote of ayes all, nays none recorded.

Respectfully Submitted:

Vita Mekovetz, RMC\MMC\RPPO
Administrator\Municipal Clerk