

PERMIT NO. _____

TOWNSHIP OF READINGTON

WHITEHOUSE STATION, NEW JERSEY 08889

Department of Public Works
509 Route 523
Whitehouse Station, NJ 08889
Tel. 908-534-1058
Fax. 908-534-0784



Scott Jesseman, Director
Scott Hulcher, Road Supervisor

APPLICATION FOR ROAD OPENING PERMIT

Purpose: Any person, persons, or corporations performing any excavation related work within the Public Right-of-way on Township Roads must apply for a Road Opening Permit.

Application made by: _____ Date: _____

Address: _____ Phone: _____

24 Hour Emergency Phone: _____

Contractor (Name & Phone): _____

Location of work: _____ Block _____ Lot _____

Purpose of work: _____

Date work to be started _____ Completed on: _____

Estimated Cost of the work _____

Width _____ Length _____ Square Feet _____

Remarks: _____

Notification: Applicant shall notify this office 48 hours in advance of starting work.

Location of Opening: Attach drawing showing curbs, shoulders, drainage structures, driveways, property lines and all other pertinent information. Show measurements from street intersections, bridges, utility poles or other distinct landmarks.

SUBMISSION REQUIREMENTS:

1. Application for Road Opening Permit (2 copies).
2. Plan and profile of proposed construction. (Submission should include precise locations and depth of proposed utility installation, limit and extent of disturbance, and critical existing site features. Show location of all existing utilities in the area of proposed construction obtained from the appropriate utility company.) (2 copies).

3. FEES

- a. **\$75.00 Application Fee (non-refundable)**
- b. **\$50.00 Permit Fee (non-refundable)**

4. REVIEW/INSPECTION ESCROW DEPOSIT

- a. **For projects within the right-of-way but outside the pavement: \$300.00.**
- b. **For projects within the right-of-way and impacting the pavement: \$1,200.00.**
- c. **In the event a project involves work that runs parallel along a Township road within the right-of-way for a distance of 200 feet or greater, the escrow to be posted will be determined by the Director of Public Works.**

5. CASH BOND

- a. **100% of the estimated cost of backfilling, compaction and repaving work. (Applicant may submit an acceptable surety bond in lieu of cash bond per Section 204-28 of the Township Ordinance.)**

6. Proof of Liability Insurance

- a. **Copy of Certificate of Insurance as required by Section 204-13 of the Township Ordinance.**

NOTE: Costs for engineering review and inspection will be paid from the escrow deposit. Costs for unrepaired damage and other reasonable costs will be paid from the cash bond, if necessary. All unexpended cash bond monies, except for a final fee of \$100, shall be returned to the applicant within two (2) months after the expiration of the 18-month maintenance period.

The applicant hereby agrees to save the Township of Readington harmless from any loss, injury or damage whatsoever resulting from the course of construction, whether directly or indirectly connected with the work, or from any negligence or fault of the applicant, its agents, servants, representatives or contractors, in connection with the performance of the work.

SIGNATURE OF APPLICANT: _____ DATE: _____

FOR DPW USE: DATE APPLICATION RECEIVED: _____

DATE PERMIT ISSUED: _____

DATE FINAL APPROVAL: _____

APPLICATION FEE: DATE PAID _____ AMOUNT _____

PERMIT FEE: DATE PAID _____ AMOUNT _____

REVIEW/INSPECTION ESCROW: DATE PAID _____ AMOUNT _____

CASH BOND: DATE PAID _____ AMOUNT _____

SPECIAL CONDITIONS: _____