

THE READINGTON MUSEUMS
MUSEUM COMMITTEE
MEETING
February 1, 2010

Chairman Jim Horvath called the meeting to order at 7:45 p.m. He announced that all laws governing the Open Public Meetings Act had been met and that the meeting had been duly advertised.

PRESENT: Jim Horvath, Betty Ann Fort, Helen Farrant, Joyce Lykes, Erin Brennan, and the Museum Administrator. A quorum of Committee members was present.

APPROVAL OF MINUTES: Betty Ann Fort moved to approve the minutes from the meeting held on January 4, 2010. Helen Farrant seconded the motion. The motion was unanimously passed. The approval of the December 7, 2009 minutes was tabled to the next meeting.

ADMINISTRATOR'S REPORT: The Committee reviewed the Administrator's report.

OLD BUSINESS:

ADA Plan: The Administrator presented the Long Range ADA Facility Accessibility Plan (the "ADA Plan"), which included a compilation of each of the ADA policy sections prepared by the Committee members (the "Policy"). The Committee reviewed the policy and provided modifications. Betty Ann moved that the ADA Plan and the Policy, as amended be approved. Joyce Lykes seconded the motion and it was unanimously

RESOLVED, that the Long Range ADA Facility Accessibility Plan, which includes policies and procedures on Accessibility, Employment, Admission, Training, Emergency Egress, and Grievances, be approved as amended (the "Amended Plan"); and it was

FURTHER RESOLVED, that the Amended Plan be submitted to the Township Administrator for execution, and thereafter submitted to the New Jersey Historic Trust.

Computer Backup. The Administrator reported that the hard drive and printer have been ordered but have not yet arrived. She noted that the printer cost an additional \$77, which was allocated from the 2010 budget.

Collection Software: The Administrator reported that the field mapping is 50% complete.

Painting: Helen Farrant reported on the new lead paint regulations of the Environmental Protection Agency which go into effect on April 1. As any building built prior to 1978 may contain lead paint, restoration work must be performed by a contractor certified to such work. The Administrator will ask Jim Magnotta if (i) he has the lead paint certification; and (ii) he can perform the trim painting at Bouman Stickney ("BSF") prior to April 1. Jim will confirm that the new regulations will apply to BSF.

New BSF Sign: The new sign will read:

**Bouman-Stickney Farmstead Museum
1741**

The Readington Township Museums

NEW BUSINESS:

Museum Camp: The Committee agreed that the fees for 2010 would be the same as those for 2009 (\$100 per week). The Administrator then presented the proposal of Keri J. Sansevere, a graduate student in Archeology, studying for her PhD at Monmouth University under Dr. Rich Veidt, to hold a 1-2 week Archeology Camp at the end of July 2010. The expenses for the program proposed by Ms Sansevere amounted between \$879 and \$1155. The Committee requested that Ms Sansevere come out to the Museum properties to determine suitable sites. If the Committee feels confident that a site yielding sufficient artifacts can be located, it will seriously consider Ms Sansevere's proposal.

Volunteer Day: The Committee agreed to attend the Township's annual Volunteer Day on March 2nd at the Municipal Building.

Book Purchase: The Administrator reported that she had purchased a book on the history of the Readington Reformed Church and The Complaint Against Reverend Freylinghausen.

Eversole Hall House: The Committee noted that Township employees had performed grounds maintenance at the Eversole Hall House.

Memorial Day: The Committee agreed not to participate in the Memorial Day Parade and Community Day this year.

Housel Cradle: The Committee agreed that the cradle dating from the early 20th century, offered to the Museum by the Housel family was too contemporary for the Museums' needs.

ADJOURNMENT: Betty Ann moved that the meeting be adjourned. Joyce seconded the motion. The meeting was adjourned at 9:16 p.m.



Respectfully submitted
Erin Brennan, Secretary