

THE READINGTON MUSEUMS  
MUSEUM COMMITTEE  
MEETING  
June 7, 2010

Chairman Jim Horvath called the meeting to order at 7:45 p.m. He announced that all laws governing the Open Public Meetings Act had been met and that the meeting had been duly advertised.

**PRESENT:** Jim Horvath, Betty Ann Fort, Joyce Lykes, Erin Brennan and Program Director Kimberly Costa. A quorum of Committee members was present.

**APPROVAL OF MINUTES:** Betty Ann Fort moved to approve the minutes from the open and executive sessions of the meeting held on May 15, 2010. Joyce Lykes seconded the motion. The motion was unanimously passed.

**NEW PROGRAM DIRECTOR:** Jim Horvath formally welcomed Kimberly Costa to her first Committee meeting.

**PROGRAM DIRECTOR'S REPORT:**

The Summer edition of the newsletter has been written and will be in a new, expanded format. The Director will send the draft of the newsletter to the Committee for editing.

The Director said she was learning the Township systems and becoming oriented to the job. The house at the Bouman Stickney Farmstead ("BSF") has been cleaned and a preservative has been applied to the wood.

The Director noted that the BSF kitchen hearth needs a fire back to prevent deterioration. She presented several options to the Committee for review. Betty Ann moved that the Museums purchase a suitable fire back and fireplace equipment in an amount not to exceed \$350. Joyce seconded the motion and it was therefore unanimously

RESOLVED, that the Committee authorizes, approves and ratifies the purchase of a fire back and other fireplace equipment in an amount not to exceed \$350; and it was

FURTHER RESOLVED, that the funds for such purchase be taken from the Museum Trust.

The Director noted that she had upgraded the spam prevention on the Museums' e-mail account. Some of the Committee members expressed concern that their e-mails to the Director had been blocked until additional actions could be taken to verify their e-mail addresses. Jim noted that Township residents e-mailing the Museums for information could be put off by the spam prevention. Erin Brennan asked if the e-mail account permitted more than one e-mail address. Therefore the old address could have the lower spam prevention while a program director address could have the higher prevention. The Director will look into the matter.

The Director also noted that the Girl Scouts had planted the BSF garden but that not all of the plants corresponded to the interpretation period of the house (1780).

The Director advised the Committee that she posted the Museums at the free service, VolunteerMatch.com in the hope that we could attract some more volunteers.

Finally, the Director noted that she would be attending the ALFHAM Conference in Worcester, MA this month and requested that her tuition and board be reimbursed. Betty Ann moved that the Museums reimburse the Program Director for \$425 in tuition and \$280 in board for attending the ALFHAM conference. Joyce seconded the motion and it was therefore unanimously

RESOLVED that the Museums reimburse the Program Director out of the general funds for her attendance at the ALFHAM Conference in the amount of \$425 for tuition and \$280 for lodging.

**OLD BUSINESS:**

**Sign:** The Dreahook Road sign will not be installed until the vendor is paid. The order is currently being processed and the Director will send the vendor a tax exempt certificate.

**Fifth Grade:** The program went well, particularly because of the children's good behavior.

**SNAP:** Doug Milne will finish after he completes his job with the US Census.

**Lecture:** Publicity for the June 25 lecture will go out on the 16<sup>th</sup>. Greg Huber still needs pictures of local outbuildings for the August lecture.

**Dinner with Amy:** Jim will try to arrange a Tuesday or a Thursday night.

**MOVE TO EXECUTIVE SESSION**

Jim Horvath asked for a motion to adjourn to executive session to discuss personnel matters. Erin Betty Ann made the motion Joyce seconded the motion and the following resolution was unanimously passed:

WHEREAS, N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Museum Committee is of the opinion that such circumstances presently exist and desires to authorize the exclusion of the public from the portion of the meeting in accordance with the act;

NOW, THEREFORE, BE IT RESOLVED, that the public shall be excluded from discussion of and action upon the specified subject matter as set forth below:

Subject Matter	Basis Of Public Exclusion	Date Anticipated When Disclosed to Public
Administrative Assistant	Personnel Matters	June 30, 2010

The Committee adjourned to Executive Session at 8:40 p.m.

Betty Ann moved that the Committee return to Open Session. Joyce seconded the motion and it was unanimously passed. The Committee returned to Open Session at 9:05 p.m.

**BRIDGE:** Betty Ann and Jim noted that the engineers were discussing the design of the bridge. The Committee agreed that it was their understanding that Township funds would be used to repair the bridge as it would be utilized for Open Space.

**ADJOURNMENT:** Betty Ann moved that the meeting be adjourned. Joyce seconded the motion. The meeting was adjourned at 9:10 p.m..



Respectfully submitted  
Erin Brennan, Secretary