

THE READINGTON MUSEUMS
MUSEUM COMMITTEE
MEETING
January 3, 2011

Chairman Jim Horvath called the meeting to order at 7:35 p.m. He announced that all laws governing the Open Public Meetings Act had been met and that the meeting had been duly advertised.

PRESENT: Jim Horvath, Betty Ann Fort, Nancy O'Malley, Erin Brennan, Joyce Lykes, Helen Farrant and Program Director Kim Costa. A quorum of Committee members was present.

APPROVAL OF MINUTES: Betty Ann Fort moved to approve the minutes from the open session of the December 6, 2010 meeting, as amended. Nancy O'Malley seconded the motion. The motion was unanimously passed. Betty Ann moved to approve the minutes from the closed session of the December 6, 2010 meeting. Nancy seconded the motion. The motion was unanimously passed.

ORGANIZATIONAL MATTERS:

Chairman: Jim Horvath asked for nominations for Chairman of the Committee. Betty Ann nominated Jim Horvath and moved that the nominations be closed. Erin Brennan seconded the motion. The motion was unanimously passed and it was unanimously

RESOLVED, that Jim Horvath be appointed Chairman of the Museum Committee to serve until the next organizational meeting currently scheduled for January 2012.

Vice-Chairman: Jim then asked for nominations for Vice-Chairman. Erin nominated Betty Ann and moved that the nominations be closed. Joyce Lykes seconded the motion. The motion was unanimously passed and it was unanimously

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RESOLVED, that Betty Ann Fort be appointed Vice-Chairman of the Museum Committee to serve until the next organizational meeting currently scheduled for January 2012.

Secretary: Jim then asked for nominations for Secretary. Betty Ann nominated Erin Brennan and moved that the nominations be closed. Joyce seconded the motion. The motion was unanimously passed and it was unanimously

RESOLVED, that Erin Brennan be appointed Secretary of the Museum Committee to serve until the next organizational meeting currently scheduled for January 2012.

Schedule of Meetings: The Program Director presented the 2011 Museum Committee Meeting Schedule to the Committee for review. The Committee discussed changing the meeting dates to the first Thursday evening and the third Saturday morning of each month. Changing the evening meeting to Thursday, would enable the Museums' Township Committee liaison to attend meetings as it would not conflict with the meetings of the Township Committee. Betty Ann moved that the meetings be held on the first Thursday evening and the third Saturday morning of each month. Helen Farrant seconded the motion. The Committee therefore unanimously

RESOLVED, that the 2011 Museum Committee Meeting dates be held on the first Monday evening and the third Saturday morning of each month; and it is

FURTHER RESOLVED, that the Program Director is hereby authorized and empowered to submit a list of meeting dates to the Township Administrator for publication in accordance with N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act.

PROGRAM DIRECTOR'S REPORT:

The Program Director presented her report for December and the Committee reviewed the report.

OLD BUSINESS:

Past Perfect: Past Perfect has been installed and after a few start up issues, is running. The data formatted and loaded by Past Perfect must be double checked and it must be determined what was accessioned and what was not. The Committee discussed possibly pursuing grants to enable the efficient updating and photographing of the Museums' collections. Nancy will help with the corrections.

Website: The website has been completely moved to the Township site.

Floor: The Committee confirmed applying the second coat on March 12. Helen will confirm that the same paint can be used to paint the stair treads and find out what preparatory work is needed.

Lights: The Program Director has not yet received the estimate from K-Electric.

2011 PROGRAMS:

The Program Director presented the dates for school and community programs to the Committee. The Committee discussed issues regarding the 3rd and 5th grade school programs as well as holding a movie night.

Third Grade: Betty Ann will set up a meeting with the Program Director and the Readington Township Chief of Police to arrange a tour. She and Jim will revise the courthouse portion of the script based on feedback from the last program. They will also work with the Program Director to recruit and train volunteers and to ensure that a Township Committee member is present for each session.

Fifth Grade: A person to portray Colonel Taylor is needed to drill the militia. The Committee discussed recruiting people from the VFW or the 2nd New Jersey Battalion.

Picnic and a Movie: The Committee discussed potential intellectual property issues with respect to showing Dorothy Stickney/Howard Lindsay films to the public. Erin will consult an intellectual property lawyer.

MOVE TO EXECUTIVE SESSION

Jim Horvath asked for a motion to adjourn to executive session to discuss personnel matters. Betty Ann made the motion and it was seconded by Joyce. The following resolution was unanimously passed:

WHEREAS, N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Museum Committee is of the opinion that such circumstances presently exist and desires to authorize the exclusion of the public from the portion of the meeting in accordance with the act;

NOW, THEREFORE, BE IT RESOLVED, that the public shall be excluded from discussion of and action upon the specified subject matter as set forth below:

Subject Matter	Basis Of Public Exclusion	Date Anticipated When Disclosed to Public
Administrative Assistant	Personnel Matters	March 30, 2011

The Committee adjourned to Executive Session at 8:30 p.m.

Betty Ann moved that the Committee return to Open Session. Joyce seconded the motion and it was unanimously passed. The Committee returned to Open Session at 8:45 p.m.

ADJOURNMENT: Betty Ann moved that the meeting be adjourned. Joyce seconded the motion. The meeting was adjourned at 8:47 p.m.

Respectfully submitted,



Erin Brennan
Secretary