

THE READINGTON MUSEUMS
MUSEUM COMMITTEE
MEETING
April 4, 2013

Vice-Chairperson Erin Brennan called the meeting to order at 7:37 p.m. She announced that all laws governing the Open Public Meetings Act had been met and that the meeting had been duly advertised.

PRESENT: Erin Brennan, Betty Ann Fort, Joyce Lykes, Helen Farrant, Program Director Kimberly Costa and Museum Assistant Margaret Smith. A quorum of Committee members was present.

APPROVAL OF MINUTES: Joyce Lykes moved to approve the minutes from the March 7, 2013 meeting. Betty Ann Fort seconded the motion. The motion was unanimously passed.

PROGRAM DIRECTOR AND MUSEUM ASSISTANT'S REPORTS: The Committee reviewed and discussed the reports.

PROPERTIES:

Eversole-Hall House: The Program Director noted that Buildings and Grounds has been contacted to repair shingles at crest of wash house, and to clean up debris in back field for the third grade survey program.

Cold Brook School: The Program Director reported that the new stove was installed on March 29th, with the exception of a final pipe, which will be completed on April 6, 2013.

Guest House: Nothing new was reported

PROGRAMS:

The Readington Assembly: (Regency Era dance) will take place on April 6th from 7 – 9:30, with lessons being given from 6:00 to 6:45 pm. Cookies and other desserts have been confirmed. There was discussion about postponing the event due to the cold 38 degree weather forecast, but since the event was widely publicized, it was decided to hold the dance. Using the Bouman-Stickney house was also suggested as a warming place to have the desserts.

Sunday Open Houses: A Day in the Life of Mrs. Bouman-18th Century Style, is planned for April 7, 1:00PM to 4:00 PM. Program Director, Kimberly Costa, shared the schedule as to when the stations will be opened. The events include candle making, tinsmithing, washing, spinning, cooking, rug hooking, and playing with outdoor toys. She also shared an indentured servant prop that parents can sign to enroll their child into the make-believe program. Helpers are needed between 10:30 and 11:00 to help set up. Twenty visitors have already signed up.

First Grade Program: The program was held successfully between March 7 and March 20. A follow-up questionnaire will be sent to all teachers for suggestions and critique of program. BettyAnn suggested the Museum Director contact the teachers this spring, to secure dates for 2014 program.

Third Grade Program: The program successfully began on April 3rd. Betty Ann Fort commended the flexibility of the program staff dealing with unforeseen late bus issues. She

also shared stories of Ronan's, (the police dog), demonstration. A timekeeper is still needed for April 9. Betty Ann also suggested laminating the citizen cards and tucking under chairs for a more efficient court case program.

Fourth Grade Program: The Hurricane Sandy make up program will occur in May.

Fifth Grade Program: The program will take place at the end of May. A time keeper is needed.

Final school program notes: Discussion to schedule school programs for next year should be initiated in May, with the First and Third grades as priority.

OTHER MATTERS:

New Jersey Historic Trust Grant: The Grant is finished.

Volunteer Open House: Readington Township will be holding a volunteer open house at the municipal building on April 10th at 7:00 p.m. Margaret Smith will set up a presentation with slide show and story boards. James Horvath, Betty Ann Fort, Erin Brennan, and Margaret Smith will meet at 6:45 to set up. Betty Ann will bring quilt for table. Volunteer jobs to promote are: tours, garden help, accessioning, maintenance work, painting, and carpentry.

Third Grade Program Tent:

Since a new tent sells for \$400.00, it was suggested to sell for \$150.00. Program Director, Kimberly Costa, will advertise to her history colleagues. Betty Ann motions to sell tent and Joyce Lykes seconded the motion. The motion was unanimously passed.

Garden: A local Girl Scout, who has been taking care of the Bouman-Stickney garden for her Gold Award, will plant this spring. The Eversole-Hall House has no volunteers.

Committee meeting April 20: Program Director, Kimberly Costa, suggested the committee pull weeds at the Eversole-Hall House.

Girl Scout: Program Director, Kimberly Costa, reported that a Girl Scout, who has contacted the Museums looking for a Gold Award project, may be interested in taking on the Monday Mornings Summer program. They will talk in the future to make arrangements.

Wedding: A wedding for Ross Lippencott was approved to rent the barn and grounds for August 2013 with the stipulation of a maximum of 150 people.

ALFAM: The price for the conference is in Ohio this year and has gone up to \$425.00, and \$40.00 per night for a room. Betty Ann Fort motioned to spend up to \$650.00 for Program Director, Kimberly Costa to attend. Joyce Lykes seconded the motion. The motion was unanimously passed.

Petty Cash: Program Director, Kimberly Costa, reported that the records are up-to-date. She will continue to send a petty cash spread sheet to Nancy O'Malley every four months.

ADJOURNMENT: Betty Ann Fort moved that the meeting be adjourned. Helen Farrant seconded the motion. The meeting was adjourned at 8:46 p.m.

Respectfully submitted,
Margaret Smith
Museum Assistant