

THE READINGTON MUSEUMS  
MUSEUM COMMITTEE  
MEETING  
January 3, 2013

Chairman Jim Horvath called the meeting to order at 7:32 p.m. He announced that all laws governing the Open Public Meetings Act had been met and that the meeting had been duly advertised.

**PRESENT:** Jim Horvath, Erin Brennan, Betty Ann Fort, Helen Farrant, Program Director Kimberly Costa and Museum Assistant Margaret Smith. A quorum of Committee members was present.

**APPROVAL OF MINUTES:** Betty Ann Fort moved to approve the minutes from the December 6, 2012 meeting, as amended. Helen Farrant seconded the motion. The motion was unanimously passed.

**ORGANIZATIONAL MATTERS:**

*Officers:* Betty Ann moved that the current slate of officers be continued for 2013. Helen seconded the motion. The motion was unanimously passed and it was unanimously

RESOLVED, that the Museum Committee officers appointed on January 5, 2012, i.e.:

Jim Horvath	-	Chairman
Erin Brennan	-	Vice Chair and Secretary
Nancy O'Malley	-	Treasurer

be re-appointed to serve until the next organizational meeting currently scheduled for January 2014.

*Collections Subcommittee:* Jim asked for a motion for Erin Brennan, Betty Ann Fort, Nancy O'Malley and Helen Farrant to be reappointed to the Collections Subcommittee. Betty Ann made the motion and Helen seconded the motion. The motion was unanimously passed and it was unanimously

RESOLVED, that the Collections Subcommittee of the Museum Committee, consisting of:

Erin Brennan,  
Betty Ann Fort,  
Helen Farrant, and  
Nancy O'Malley

be re-appointed to serve until the next organizational meeting currently scheduled for January 2014.

*Schedule of Meetings:* The Program Director presented the 2013 Museum Committee Meeting Schedule to the Committee for review. Helen moved that the meetings be held on the first Thursday evening and the third Saturday morning of each month, at 7:30 p.m. and 9:00 a.m., respectively, except that the first meeting in July will be held on Thursday, July 11<sup>th</sup>, and there

will be no Saturday meeting in December. Betty Ann seconded the motion. The Committee therefore unanimously

RESOLVED, that the 2013 Museum Committee Meeting dates be held on the first Monday evening and the third Saturday morning of each month, at 7:30 p.m. and 9:00 a.m., respectively, as follows:

Month	Thursday @ 7:30 p.m.	Saturday @ 9:00 a.m.
January	January 3	January 19
February	February 7	February 16
March	March 7	March 16
April	April 4	April 20
May	May 2	May 18
June	June 6	June 15
July	July 11	July 20
August	August 1	August 17
September	September 5	September 21
October	October 3	October 19
November	November 7	November 16
December	December 5	No meeting

; and it is

FURTHER RESOLVED, that the Program Director is hereby authorized and empowered to work with the Township Administrator to have the schedule of meetings published in accordance with N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act.

**PROGRAM DIRECTOR AND MUSEUM ASSISTANT'S REPORTS:** The Committee reviewed and discussed the reports.

**PROPERTIES:**

*Cold Brook School Stove:* The Program Director presented documentation on the historically accurate stove from Climbing High Chimney Service she had ordered for \$1,590. A majority of the funds had been encumbered from the 2012 budget as approved by the Committee on December 6, 2012. Betty Ann moved that the purchase of the stove be ratified by the Committee. Helen seconded the motion and it was unanimously

RESOLVED, that the purchase of a historically accurate wood stove for the Cold Brook School as presented to the Committee be, and it hereby is, authorized, approved and ratified.

*Bouman Stickney Kitchen Floor:* The Program Director will procure an asbestos detection kit to determine whether the tiles are, in fact, asbestos.

*Bouman Stickney Door Lock:* The Program Director reported that the locksmith is coming next week.

**PROGRAMS:**

*First Grade Program:* The Program Director reported that she still hasn't received any response from the first grade teachers. The Committee agreed that a response must be received no later than January 15<sup>th</sup> for the program to occur. Betty Ann will speak with the Humanities Supervisor again.

**OTHER MATTERS:**

*Wedding:* The Program Director requested the Committee to approve the application of Aaron Burrofato to reserve the barn and grounds on June 22, 2013 for a wedding with eighty persons attending. Erin Brennan made and Betty Ann seconded the motion, and it was unanimously

RESOLVED, that the application of Aaron Burrofato to reserve the Wycoff Wade Barn and the grounds of the Bouman Stickney Farmstead on June 22, 2013 for a wedding with eighty persons attending be, and it hereby is, accepted by the Museums.

*Mapmaking:* The Program Director noted that she will be attending 2013 Cartography, Surveying & Engineering School of Instruction in Berkeley Springs, West Virginia to acquire additional mapmaking skills to be used in the Third Grade and other programs. She requested funding up to \$100 to attend the event. Betty Ann made and Helen seconded the motion, and it was unanimously

RESOLVED, that the Program Director be authorized to spend up to \$100 to cover her attendance and lodging at the 2013 Cartography, Surveying & Engineering School of Instruction in Berkeley Springs, West Virginia.

**ADJOURNMENT:** Betty Ann moved that the meeting be adjourned. Erin seconded the motion. The meeting was adjourned at 8:22 p.m.

Respectfully submitted,



Erin Brennan  
Secretary

