

THE READINGTON MUSEUMS
MUSEUM COMMITTEE MEETING

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Chairperson Betty Ann Fort called the meeting to order at 9:45 a.m.

PRESENT: Betty Ann Fort, Jim Horvath, Erin Brennan, Nancy O'Malley

OLD BUSINESS:

Guest House: B.A. Fort presented to the Committee a list of items amounting to \$3,235.00 Kevin needs to complete the Guest House framing. The Committee questioned the last four items (2 Andersen CR14L casement windows, 2 Anderson CR14R casement windows, side door to match Anderson Commercial 15Lite door, and front door to match Jeld-Wen M-7989 door) on the list. The Committee agreed that the funding should come from the capital bond.

Nancy O'Malley moved that (i) the funding be approved to complete the framing, contingent upon the explanation of the last four items on the list provided by Kevin; (ii) that the funding be taken from the capital bond; and (iii) Jim Horvath and Betty Ann Fort be authorized to decide whether the explanation described above be sufficient to grant the funding. Jim Horvath seconded the motion. The motion was passed unanimously.

Hall House: The Committee agreed that the interior and the floors of the Hall House should be painted prior to the Railroad Exhibit. Jim Horvath agreed to contact the volunteer work crew (Herb Fischer, Chuck Waters, Ray Smith, and others) to get the project underway with the goal of completing the painting by the end of September. Stephanie Stevens will be asked about colors.

The Committee then adjourned at 10:45 a.m. to an Executive Session to discuss personnel matters.

The Committee returned to Public Session at 11:10 a.m. and reported that the Committee resolved (i) propose to the Township Committee that the Administrator's work-week be increased from 30 to 35 hours, and that her salary be increased accordingly to reflect the additional 5 hours per week; and (ii) to inform the Administrator that the additional 5 hours per week be devoted to organizational/clerical/recordkeeping duties and to maintaining the appearance of the premises.

WIP/Pheasants Forever: Jim Horvath reported on a meeting with the WIP/Pheasants Forever people. They observed that on the whole, the warm season grasses are doing well, although one field has a weed problem. WIP will identify the weed and advise on corrective action.

Barn: The Committee noted that the barn had been power-washed and they discussed what could be done to prevent mold from reoccurring. Jim Horvath agreed to contact the New Jersey Barn Company for recommendations.

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Roofs: It was noted that the roofs of all facilities are “cupping” and require a coating of linseed oil. Nancy O’Malley agreed to research the costs of this action in the past. Jim Horvath and B.A. Fort will discuss the matter with the Museum Administrator and will report at the next meeting.

OTHER:

Nancy O’Malley requested that something be done about the disintegrating plaster in the BSF kitchen. Jim Horvath will bring the matter up with the work crew when they discuss the Hall House painting project.

Nancy O’Malley made a motion to adjourn the meeting at 11:25 a.m. Jim Horvath seconded the motion. The motion passed unanimously.

ADJOURNMENT: The meeting was adjourned at 11:25 a.m.

Respectfully submitted

Erin Brennan, Committee Member