

THE READINGTON MUSEUMS
MUSEUM COMMITTEE MEETING
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Chairperson Betty Ann Fort called the meeting to order at 9:50am.

PRESENT: Betty Ann Fort, Jim Horvath, Joyce Lykes, Erin Brennan

ALSO PRESENT: Museum Administrator A. Hollander

ALHFAM PRESENTATION: Administrator gave a presentation on the ALHFAM Conference in Baton Rouge

APPROVAL OF MINUTES: Note: Last meeting was cancelled due to a severe thunderstorm. The Museum Committee reviewed the meeting minutes from May 4, 2006. Jim Horvath made a motion to approve the meeting minutes as amended. Joyce Lykes seconded the motion. All voted in favor.

CORRESPONDENCE:

Jim Horvath Made a motion to approve purchasing a 14 month subscription to the Hunterdon Democrat. Erin Brennan seconded the motion

OLD BUSINESS:

Hall House: Work started May 16. Administrator found the house open with no contractors present. She waited until they arrived and spoke to them re: never leaving the house unattended. Jim Horvath contacted Mike Hanrahan about same issue and asked him to speak to the contractor. He also asked about the National trust Sign. No activity has been seen at the sight since this date. Mike has emailed Jim back saying that he has not been able to reach the contractor. Jim Horvath will research into how much time the contractor has to finish this project by contract. The Museum Committee decided that if action is not taken soon regarding the sign that we will put it up and deduct it from the contractor's first check. Administrator was contacted by the state for failure to submit a progress report on February 15. Administrator called State to explain and left a message with Mike Hanrahan to file said report.

Guest House: Administrator reports that Kevin Fisher submitted the receipt for the removal of the oil tank to the finance office and told Chris Gear to take the Money out of the Capital Bond rather than the 2005 encumbered Budget. The administrator has spoken with Tom Carro in Finance and the purchase order has been corrected. Betty Ann will call Vita Mekovitz to set up a procedural meeting with Jim Horvath, Betty Ann Fort, Amy Hollander, Tom Carro, Vita Mekovitz and Kevin Fisher. Administrator will bring all the paperwork regarding this project and will ask Kevin to bring the same. Administrator will draft a prospective procedure policy for future projects.

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Administrator has spoken to Kevin and Ted Sedelmeir has finally submitted his bill for work completed as well as an estimate for the change orders. He will have a copy for the Administrator in the Museum Mailbox by the end of next week. During this discussion, Kevin went over the bill which included the labor costs, the material costs which were not included in the original estimate and the change order estimate. He also presented the original bids showing that none of them covered material costs.

Long Range Plan: Committee will meet again in mid June.

Newsletter: approved with editing changes

Museum Camp: 17 campers have registered to date. Committee approved a 20% discount for the second child in the same family registering for camp.

New Business:

Volunteer: Gerry Shamey's daughter is interested in doing volunteer work at the Museum this summer

Herstory: Museum Committee approved a book signing for the new book on Hunterdon County Quilts. They also approved carrying the book on consignment at the museum and the purchase of one copy for the museum. Administrator will see about coordinating a lecture series on quilts.

Outwater's Militia: Museum Committee would like to meet with a representative from this reenactment group to discuss partnership projects

BSF Improvement: Museum Committee will address this issue as a priority at the meeting in July.

Post Office: Administrator proposed a rotating exhibit at the Readington Township Post Offices. Committee approved further investigation into this

Trails: Jim Horvath will speak to Al Rebovich about coming to a meeting and providing us with an update on the trail grant. Jim Horvath signed on an eagle scout project to build three foot bridges on the trails.

Erin Brennan made a motion to adjourn at 11:00am. Jim Horvath seconded the motion. All were in favor.

ADJOURNMENT: The meeting was adjourned at 9:15 pm. Respectfully submitted
Amy Hollander, Museum Administrator